

# VARM FLOWCHART

Concerns raised that the adult is at an unmanageable level of risk which could lead to serious harm



Is the adult deemed to have capacity?

No

MCA and best interests process should follow

Yes  
(Record when, where and by whom)

Operational checklist to be completed:

- Contact [wsab@warwickshire.gov.uk](mailto:wsab@warwickshire.gov.uk) for a unique reference number
- Confirmation that the adult has received the VARM leaflet, the meeting has been explained to them in a clear and transparent way, and all efforts have been made to invite them to take part.
- The adult's views and expectations have been considered
- Determine what access / support requirement are needed for the adult or other attendees to take part
- Ascertain what care and support the adult is receiving / has received to reach this point to reduce risk
- Ascertain whether any children or other adults are at risk
- Consider whether referral to another process would be more appropriate
- Consider whether the circumstances of the case engage the s42 enquiry duty.
- Confirm if a referral to the Fire Service has been submitted for a Safe and Well check
- Identify which agencies need to be invited to the meeting
- Identify a Chair and an appropriate venue, date and time to hold the VARM

Yes to all

Convene a VARM meeting:

- Complete referral summary form
- Identify agencies involved
- Agree multi-agency risk management assessment and plan
- Next steps

No

Complete checklist before considering convening a meeting

