## **Appendix 1: Warwickshire Safeguarding Escalation Monitoring Form – a tool to record decisions and to monitor the Escalation Process Protocol**

***(Please return to Warwickshire Safeguarding only if the escalation reaches Stage 3 at*** [***wscb@warwickshire.gov.uk***](mailto:wscb@warwickshire.gov.uk)***)***

Experience and outcomes of safeguarding reviews tell us how devastating practitioner disagreements can be to children and adults at risk, when concerns are raised but not addressed or when services are required but not provided in a timely fashion. This tool is a means to enable your service to record the escalation process and the agreed outcome of the use of the Escalation Protocol, and to aid Safeguarding Warwickshire to monitor its use and review the impact on any procedures/practice guidance.

|  |  |  |
| --- | --- | --- |
| **Child/Adult Name:** | **DOB:** | **Address:** |
| **Escalating organisation:** | | **Recipient organisation:** |
| **Escalator name and contact details:** | | **Recipient name and contact details:** |
| **Summary of reason for dispute. Please include views of any other agencies involved** | | |
|  | | |
| **Response from the recipient:** | | |
|  | | |
| **Agreed outcomes:** | | |
|  | | |
| **Date agreed:** | | |
| **Escalator signature:** | | **Recipient signature:** |
| **Escalation stage that agreement was reached:** | | **Time taken to reach resolution:** |