



Meeting	Warwickshire Safeguarding Executive Board (WSEB)
Date	Monday 25 November 2019
Present	<p>Elaine Coleridge-Smith (<i>Independent Chair, Warwickshire Safeguarding</i>) Alison Walshe (<i>South Warwickshire Clinical Commissioning Groups</i>) Jo Galloway (<i>Warwickshire North and Coventry & Rugby Clinical Commissioning Groups</i>) Nigel Minns (<i>Warwickshire County Council</i>) Pete Hill (<i>Warwickshire Police</i>)</p> <p><u>In attendance:</u> Amrita Sharma (<i>Warwickshire Safeguarding</i>) Jo Ferguson (<i>Minute taker, Warwickshire Safeguarding</i>)</p>
Apologies	None

Item	Discussion	Action Required (if any)	Owner
1.	<p>Welcome, Introductions and Apologies</p> <p>The Independent Chair welcomed members to the meeting, with no apologies to record.</p>		
2.	<p>Minutes</p> <p>Minutes from the previous meeting were reviewed and the following amendment was agreed:</p> <ul style="list-style-type: none"> item 4. Page 2: Remove the second bullet point where it says, "remove any reference to 'Scrutineer'" <p>Matters Arising</p> <p>All matters arising to be discussed within the meeting's agenda.</p>		
3.	<p>WSEB Constitution – updated copy</p> <p>Members reviewed the latest version of the WSEB Constitution and asked for the following amendments to be made:</p> <ul style="list-style-type: none"> Fire Service & Public Health are still appearing separately in Appendix 1. These services need to appear under WCC West Midlands Ambulance Service is also appearing separately in Appendix 1; this needs to be moved under Health. 	Copy to be updated with amendments identified.	AS
4.	<p>CRC HMIP Inspection – April 2019</p> <p>The Independent Chair shared with WSEB the CRC HMIP Inspection report brought to</p>		PH



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	<p>her attention recently. The report details that Warwickshire and West Mercia Community Rehabilitation Company (CRC), who manages 3,000 individuals across a large geographical area, were inspected in March and April of this year. According to the report, they performed well against 3 out of the 10 quality standards, but the remaining 7 were identified as 'requires improvement'. This has resulted in an overall judgment of "Requires Improvement" for the service.</p> <p>Members agreed that assurance be sought from our Partners within the Probation Service that the issues highlighted within the report are in the process of being rectified.</p> <p>Members were also reminded to ensure any external inspection reports involving partner agencies are shared with the Business Manager for discussion and wider circulation.</p>	<p>Confirmation to be sought on whether this report has been shared with the Warwickshire Safer Partnership Board.</p> <p>Independent Chair to seek assurance from Probation Services on the recommendations and actions identified within the report and share with WSEB.</p> <p>Members to share any external inspection reports with the Business Manager.</p>	<p>ECS</p> <p>All</p>
<p>5.</p>	<p>Quality Assurance Framework</p> <p>a) Thematic Reviews – Tool and membership</p> <p>b) Role of sponsor</p> <p>WSEB agreed the new Quality Assurance Framework and tools and the role of the sponsor. These are to be shared with the wider partnership groups meeting on 29th November 2019. Alison Walshe agreed to Chair the agenda item on behalf of WSEB.</p> <p>The Business Manager updated WSEB on the formation of the Project Team leading the first thematic review on 'Exploitation'. In line with the new Quality Assurance Framework a list of agencies has been requested to complete the self-evaluation form and submit their returns to the Business Team by mid-December. This was agreed in discussion with the Lead Sponsor, Alison Walshe. The next phase of assurance from multi-agency case file audits is being reviewed to make use of learning from existing audits recently conducted to</p>		



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	<p>review the exploitation of children. The Business Team are also working with the Adults Safeguarding Team to identify suitable cases to audit where 'Exploitation' has been the primary safeguarding concern at the point of referral.</p> <p>The Business Manager also shared concerns around the pushback experienced from some GPs to provide information or cooperate with assurance work. The CCGs agreed to look into the possibility of creating a reimbursement incentive for GPs to conduct extra work for Safeguarding Partnership matters.</p>	<p>Investigate the possibility of creating a reimbursement incentive for GPs to work on Safeguarding Partnership matters. Feedback at next WSEB meeting.</p>	<p>AW & JG</p>
<p>6.</p>	<p>Funding of Legal Advice</p> <p>Members discussed an email which had been received from the Children's Services Legal Representative for the Partnership. It questions future funding arrangements for legal advice received by Warwickshire Safeguarding.</p> <p>WSEB agreed that further investigation and discussion is required to understand:</p> <ol style="list-style-type: none"> 1. The purpose and frequency of legal support required and how this is to be managed moving forward; 2. The level of costs incurred under the former WSCB and WSAB arrangements to be able to establish a specific budget; and 3. What level of legal protection is available to WSEB members. <p>Once information is made available, WSEB to undertake an impact assessment to determine the future arrangements.</p>	<p>To obtain information on historical costs to WSCB and WSAB.</p>	<p>NM</p>
<p>7.</p>	<p>AMY – Joint Learning Review – Updated report v2.0</p> <p>The Business Manager reported that feedback received against v1.0 of this report from partner agencies directly involved in the review identified a few minor amendments, but also a request for a summary analysis of the key learning points to be added. v2.0 attached has been</p>		



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	<p>updated by the Independent Reviewer to incorporate this information.</p> <p>WSEB considered v2.0 of the report and agreed to the following amendments/changes being made before the report is shared with the National Review Panel and subsequently published:</p> <ul style="list-style-type: none"> • Any reference to the term “health authorities” or “health board” should be replaced with the term “health trust” • Page 8; actual name of child (sister) needs to be removed • ALL pages in the header should read as “sensitive”, the ‘e’ is missing • Page 12; Replace PNC with full title • All acronyms to be included in a list at the end of the report 	<p>Implement the amendments as agreed.</p>	<p>AS</p>
<p>8.</p>	<p>Lessons Learned Briefings</p> <p>The Business Manager presented WSEB with draft copies of the newly developed Lessons Learned Briefings for their approval. The following changes/additions were agreed:</p> <p><u>“Amy”</u></p> <ul style="list-style-type: none"> • Amy’s quotes to be reviewed to ensure these accurately reflect ‘her words’ • Check the correct age of the baby and ensure this is consistent within the report • Recommendations 1,2 and 3 to be replaced with the following wording as new recommendation 1: <ul style="list-style-type: none"> ○ When a new adult joins a family, who is open to Children’s Services and are deemed to be vulnerable, partner agencies need to assess the likelihood of risk of significant harm posed by that person to the child/ren in that family. Information should be recorded and countersigned by the responsible social worker’s line manager and referred to partner agencies, if deemed appropriate • Section headed “what do I need to do?” needs to be split into: “What do I need to 	<p>Amend all Lessons Learned Briefings as per the changes identified by WSEB.</p>	<p>AS</p>



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	<p>do as a professional?” and “What do I need to do as a member of the public?” – this format needs to be incorporated in all Lessons Learned Briefings.</p> <p><u>“Chris”</u></p> <ul style="list-style-type: none"> Remove any reference to “Helen” Recommendation 4: should read... “who escort/ accompany an adult who appears to be vulnerable to hospital” <p><u>“Mason”</u></p> <ul style="list-style-type: none"> Include a new sentence at the end of Masons’ Story, that he is now living with his mother and there has been no further reports of incidents at the home. Remove bullet one from second page and combine it’s ‘learning for practice’ with bullet 4 Remove MASON in capital letters in 4th bullet point on second page Include new bullet point about advice on when a new adult joins the family <p><u>“Dorothy”</u></p> <ul style="list-style-type: none"> Correct misspelling in the first paragraph: “rouge” should be “rogue” Add new bullet point under new heading “What do I need to do as a member of the public?” to include advice on how to raise concerns/seek advice about someone who may be self-neglecting <p><u>“Noel”</u></p> <ul style="list-style-type: none"> Remove the acronym “PIP” and use the full term of “Personal Independence Payment” Noel’s story should read as... “Noel was admitted to hospital under section, however he was assessed as having capacity” 		
9.	<p>Safeguarding Reviews – update</p> <p>WSEB received an update on all safeguarding reviews in progress and new reviews in the process of being commissioned.</p> <p>A query was raised about the case at Oversalde Care Home currently in the press</p>	<p>Look into the Overslade Care Home case in</p>	<p>PH</p>



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	and whether Warwickshire Safeguarding should have received a SAR referral.	reference to the submission of a SAR referral.	
10.	<p>Schools safeguarding audit – academic year 2017-18 Outcomes report</p> <p>Members reviewed the recently published report and suggested it would have been helpful to have had a summarised version of the report with a condensed summary of three key findings and recommendations. They also expressed concerns over the delayed publication of this report, given the findings relate to the period 2017-18 and we are now at the end of 2019.</p> <p>WSEB were also advised the 2018-2019 schools audit is nearing completion.</p>	Request the 2018-2019 audit report is condensed to a summary of three key findings and recommendations and Ian Budd be requested to attend WSEB to discuss the report in more detail.	ECS / AS
11.	<p>WCC Internal Audit of Reviews</p> <p>The Business Manager reported that she had now received confirmation that WCC's internal audit of safeguarding reviews will be stepped back by six months to allow for all the changes being made within Warwickshire Safeguarding to be implemented and embedded.</p>		
12.	<p>Update from subgroups</p> <ul style="list-style-type: none"> • Exploitation <p>Pete Hill, Chair of the Exploitation Subgroup, informed members that the subgroup held their first meeting at the end of October and achieved the following:</p> <ul style="list-style-type: none"> ○ Agreed to create a Task & Finish Group ○ Progressing the development of a work plan ○ Scoped other safeguarding boards for how they do things ○ Applied for support from Research in Practice 		
13.	<p>JTAI update</p> <p>The JTAI group is working well, with case tracking now in flow, and the initial communications and self-evaluation completed. The document library is also in the process of being populated. The group received communication recently regarding timings, informed that the JTAI</p>		



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	subject of choice from September 2019 onwards is Children's Mental Health, but are still likely to pick up the backlog of Exploitation JTAI. Therefore, the group will be preparing for both eventualities.		
14.	<p>Publication of West Midlands Policy and Procedures for Safeguarding Adults v2.0</p> <p>WSEB received the updated copy of the West Midlands Policy and Procedures for Safeguarding Adults which have recently been reviewed and re-published on the website. Members noted the specific changes that had been made.</p>		
15.	<p>Any Other Business</p> <p>Partners were reminded that the first Partnership Group meeting is to take place on 29th November 2019. Jackie Channell and Pete Hill to prepare short presentation slides on the work of their respective subgroups for this meeting.</p>	Presentations on the work of the subgroups to be forwarded to the Business Manager in advance of 29 th November 2019.	PH & JC
<p>Date of next meeting: <i>Tuesday 10 December 2019 at 2:30pm (Tentative)</i></p>			