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| Meeting | Warwickshire Safeguarding Executive Board |
| Date | Tuesday 28 January 2020 |
| Present | <p>Elaine Coleridge-Smith (Independent Chair, Warwickshire Safeguarding) Alison Walshe (<i>South Warwickshire Clinical Commissioning Group</i>) Jo Galloway (<i>Warwickshire North and Coventry & Rugby Clinical Commissioning Groups</i>) Nigel Minns (<i>Warwickshire County Council</i>) Pete Hill (<i>Warwickshire Police</i>)</p> <p><u>In attendance:</u> Amrita Sharma (<i>Warwickshire Safeguarding</i>) Amy Hurst (<i>Presenting Item 4 only, Research in Practice</i>) Janet Grauberg (<i>Presenting Item 4 only, Research in Practice</i>) Jo Ferguson (<i>Minute taker, Warwickshire Safeguarding</i>) Sally Nash (<i>Presenting Item 5 only, Warwickshire County Council</i>)</p> |
| Apologies | Jackie Channell (<i>Warwickshire North Clinical Commissioning Group</i>) John Coleman (<i>Warwickshire County Council</i>) |

| Item | Discussion | Action Required (if any) | Owner |
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| 1. | <p>Welcome, Introductions and Apologies</p> <p>The Independent Chair welcomed members to the meeting, with apologies as noted above from the guest speakers.</p> | | |
| 2. | <p>Minutes from previous meeting</p> <p>Minutes from the previous meeting were reviewed and deemed as an accurate record.</p> <p>Matters Arising</p> <p>Item 4;</p> <ul style="list-style-type: none"> • Actions for Elaine and Pete are to be carried forward to the next meeting as they're still outstanding. • Members made aware that the SWFT CQC report has been published, the summary sheet will be shared with members before the next meeting. <p>Item 5;</p> <ul style="list-style-type: none"> • Action to investigate the possibility of creating a reimbursement incentive for GPs is still outstanding and will be put on the forward plan. <p>Item 6;</p> <ul style="list-style-type: none"> • Nigel confirmed that there is no current intention for Warwickshire County Council to charge Partners or ask for a contribution for legal services. However, | <p>Add actions to forward plan.</p> <p>Send SWFT CQC summary sheet to Executive Board members for information.</p> <p>Add action to forward plan.</p> | <p>AS</p> <p>AW</p> <p>AS</p> |



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| | <p>it was felt it would be helpful for partners to be made aware of how much the legal services are costing partners and note it as part of their contribution.</p> <p>Item 8;</p> <ul style="list-style-type: none"> Upon advice from legal services the Lessons Learned Briefings will be reviewed by Information Management as a final precaution before publication, to ensure complete anonymity. <p>Item 9;</p> <ul style="list-style-type: none"> Pete Hill informs members that the investigation is still ongoing in regards to the Overslade Care Home case, and will feedback to Amrita before the next meeting with an update. | <p>Add action to forward plan.</p> | <p>AS</p> |
| <p>3.</p> | <p>PPRC Regional Procedures – local implications</p> <p>Unfortunately, John Coleman was due to present the item but had to give his apologies. Therefore, members agreed they would use the current Procedures in the meantime and Nigel will feedback recommendations and request a list of implications to be shared with the team.</p> | <p>Feedback recommendations and request a list of implications.</p> | <p>NM</p> |
| <p>4.</p> | <p>Developing an Exploitation Strategy - Ripfa</p> <p>Members from Research in Practice, Amy & Janet, were invited to discuss with the members of the Executive Board the ways in which their organisation can help Warwickshire Safeguarding develop an Exploitation Strategy.</p> <p>Amy & Janet presented to the Board an introduction to their ‘Tackling Child Exploitation (TCE) Support Programme’, which aims to enable a more effective strategic approach to safeguarding children & young people in relation to extra-familial harm and exploitation.</p> <p>They explained to members that, the TCE support programme will be working with Warwickshire Safeguarding to- “Develop and clarify the partnership’s strategic vision for an all ages, systems wide response to exploitation. We will work with</p> | | |



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| | <p>you to consider and work towards embedding the partnership structures which are required to the support the implementation of this.”</p> <p>The project will consist of 4 sessions; an introductory session, 2 partnership delivery workshops and a final feedback session. Research in Practice will work to the following principles:</p> <ul style="list-style-type: none"> • Strengths based- it will seek to identify and build on what is already good in the partnership, encourage reflection on • Bespoke- although the project will use a standard framework, and draw on some standard resources, the design of each of the sessions will reflect the nature of the partnership, and respond to the issues that emerge throughout delivery • Future-focused- while the project will reflect and learn from past experiences, the output of the project will be an action plan generated by partnership members of how they are going to improve and sustain their partnership working. | | |
| 5. | <p>CSE Annual Report 2018-19</p> <p>Sally Nash, the Service Manager for Youth Justice in Warwickshire County Council, presented to the Exec Board members the CSE Annual Report 2018-19. Sally apologised to members for the delay in getting this report published and shared with them, but this is due to her only taking over the role last Summer, when the report was initially drafted. She also noted that there is currently an error on page 20 in not anonymising a name used in a case study, this will be reported and rectified.</p> <p>Sally reported to members, that since the report was created the following work has been undertaken/produced:</p> <ul style="list-style-type: none"> • An Action Plan, which will be shared with members after this meeting. • A new nurse role for DFE has been created and is currently being recruited for through Health organisations. This role will provide emotional support for victims of exploitation. | To share the action plan with Exec Board members. | SN |



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| | <ul style="list-style-type: none"> A Performance Framework has now been implemented A Strategic Governance Board has been created. Of which Nigel Minns will discuss with Jo Galloway the possibility of a Warwickshire CCG representative joining. <p>Overall members of the Executive Board were impressed with the positive multi-agency work presented in the report and commended the work of Sally Nash and her team. They recognise a lot of work is still to be done to reduce the risk of Child Sexual Exploitation but can see the improvements made by Sally and her team, with a special thanks to Nigel Jones for his expert knowledge and assistance in this work.</p> | <p>Hold a separate discussion of the possibility of a Warwickshire CCG representative being part of the new Strategic Governance Board.</p> | <p>NM & JG</p> |
| <p>6.</p> | <p>New Escalation Protocol – Children & Adults</p> <p>Amrita Sharma, Business Manager for Warwickshire Safeguarding, introduced the new Escalation Protocol for final approval from Executive Board members. The protocol itself is a slimmed down and more simplified version, which has received approval from the WCC Legal Team.</p> <p>Members raised concerns about the lack of clarity in reference to a “line manager” or a “senior manager”, as tiers can differ in each organisation. Therefore, it was agreed that each individual agency will decide a named person to be linked to each stage in the escalation process.</p> | <p>Feedback to all individual agencies that they are to decide a named person to be linked for each stage.</p> | <p>All</p> |
| <p>7.</p> | <p>Joint Policy & Procedures Subgroup – Options Paper</p> <p>This paper is now to be sent to Executive Board members electronically, with members to provide feedback and approval via email.</p> | | |
| <p>8.</p> | <p>SV/LD SCR Report and Briefings</p> <p>Members of the Board reviewed several documents relating to the SV/LD SCR including;</p> <ol style="list-style-type: none"> The full SCR Report | | |



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| | <p>2. Timeline of the SCR process for SV/LD (including meetings etc)</p> <p>3. 7-minute briefing on Professional Curiosity</p> <p>4. 7-minute briefing on Children moving across Local Authority boundaries</p> <p>5. Lessons Learned Briefing on SV/LD</p> <p>Amrita Sharma reported to members that due to the high media interest in the case a communication plan has been prepared ready for the report's publication in April.</p> <p>Members agreed sign off on all of the above-mentioned documents with only the following amendments to be made: Lessons Learned Briefing;</p> <ul style="list-style-type: none"> • End of the second paragraph in the section "Alice and Beth's Story" remove "the" in "with the Alice." • In the first sentence in the section of "what we have learned" the word "achieved" to be replaced by the word "obtained". • In the second sentence of the same section, the reference to the local housing team should be removed. For it to read instead, "An example of this is the referral received in 2018". <p>Full SCR report;</p> <ul style="list-style-type: none"> • Clarification needed for abbreviations used in the report, i.e. does 'CSC' mean Children's Social Care? • Recommendations for MASH on page 27 should not be under "Single Agency Recommendations" as they are not single agency. <p>Members are informed that the report is due to be reviewed by Walsall, for their sign off as it is a joint report, if there are major changes then it'll be brought back to the Executive Board, otherwise it'll be published in April.</p> | <p>Implement the amendments to the LLB and SCR Report.</p> | <p>AS</p> |
| <p>9.</p> | <p>IICSA – Rule 9 WS Draft Statement</p> <p>The document that was shared with members prior to this meeting is now with</p> | | |



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| | <p>the WCC Legal Team, who are in the process of creating a statement for Elaine.</p> <p>There are some gaps within the document which require Pete Hill and Nigel Minns to discuss with their organisations to fill in the gaps in information, and to then amend their statements with the updated version.</p> <p>Elaine reminds members that the deadline for returns is Friday 31 January 2020, and that any information needs to be sent directly to her as Amrita is on annual leave from tomorrow until 11 February.</p> | <p>Fill in the gaps in information and update the organisations statement accordingly. Deadline Friday 31 January 2020.</p> | <p>NM & PH</p> |
| <p>10.</p> | <p>Safeguarding Referrals – Update</p> <p>Amrita gave a brief update on the Safeguarding Referrals due to apologies received by Jackie Channell, who is the Safeguarding Review Subgroup Chair. Amrita informed members that there are 3 reports that are due to be published on the website in the upcoming weeks.</p> <p>Members also recommended that certain reports which state are not being published due to the amount of time being passed could be reviewed with ‘a fresh pair of eyes’ to determine the factors for this decision, and if still relevant. Agreed that this will be discussed at the next Safeguarding Review Subgroup.</p> <p>It was also highlighted that within the information for ‘Sophie’, that it states a “A criminal investigation has been initiated”. Not clear within the information if this is ongoing, and if not, what was the outcome? Agreed for Pete to look into this matter and report back to Amrita Sharma.</p> | <p>Add a column on the referrals document which details the pseudonym used in reports.</p> <p>Add the review of unpublished reports to the next Safeguarding Review Subgroup agenda.</p> <p>What criminal investigation took place in regard to Sophie? Has this concluded, and if so, what was the outcome?</p> | <p>AS</p> <p>AS</p> <p>PH</p> |
| <p>11.</p> | <p>QA Thematic Review (Exploitation) – Update</p> <p>Amrita Sharma provided an update to members on the progress of the QA Thematic Review on Exploitation. The Exploitation survey was sent out to all agencies involved in the self-evaluation and have received over 60 responses to date.</p> | | |



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| | <p>Within those responses several have highlighted some need for some awareness raising.</p> <p>There has been some difficulty regarding the sourcing of suitable case files for the audit, therefore the team will be looking at cases from a multi-agency audit conducted in May 2018, a JTAI case study and 5 cases from Adult Services.</p> <p>It has been agreed that the Warwickshire Safeguarding Business Team will be conducting the audit process using the agreed tools. Members of the Executive Board agreed this would be the most appropriate method.</p> <p>The Independent Chair highlighted to members the mass of work the Business Team have undertaken and achieved thus far on this work and gives her full endorsement to them conducting the audits internally.</p> <p>Members discussed the Single Agency Self-Evaluation Tracker Sheet, and their disappointment in the lack of responses received from key agencies. It was agreed the following agencies will be sent a chaser:</p> <ul style="list-style-type: none"> • Nigel to chase Adult Social Care's response • Pete to chase Barnardo's for their response. • Elaine to chase Stratford District Council at their meeting on Friday. • Elaine to chase Community Rehabilitation Company for their response. | <p>Members to chase agencies whose responses on the self-evaluations are still outstanding.</p> | <p>ECS, NM & PH</p> |
| <p>12.</p> | <p>Q3 Safeguarding Data – Children & Adults</p> <p>Due to the overrunning of the agenda, this item will be brought back to the next meeting in February.</p> | | |
| <p>13.</p> | <p>Any Other Business</p> <p>The Partnerships Budget Paper will be shared with members upon Amrita Sharma's return from annual leave on 13 February 2020.</p> | | |



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| | Date of next meeting: <i>Thursday 20 February 2020 at 10am</i> | | |