



Meeting	Warwickshire Safeguarding Executive Board
Date	14th September 2020
Present	<p>Elaine Coleridge-Smith (<i>Independent Chair, Warwickshire Safeguarding</i>) Jo Galloway (<i>Warwickshire Clinical Commissioning Groups</i>) Nigel Minns (<i>Warwickshire County Council</i>) Pete Hill (<i>Warwickshire Police</i>)</p> <p><u>In attendance:</u> Amrita Sharma (<i>Business Manager, Warwickshire Safeguarding</i>) Jackie Channell (<i>Item 8 only, Warwickshire Clinical Commissioning Groups</i>) Jo Ferguson (<i>Minute Taker, Warwickshire Safeguarding</i>)</p>
Apologies	None.

Item	Discussion	Action Required (if any)	Owner
1.	<p>Welcome, Introductions and Apologies</p> <p>The Independent Chair of Warwickshire Safeguarding welcomed members to the meeting, with no apologies to note.</p>		
2.	<p>Minutes</p> <p>Minutes from the meeting held in July were deemed as an accurate record with no amendments required.</p> <p>Matters Arising</p> <p>Members requested that the A&E Attendances during COVID-19 report be put back to the meeting in October due to members only receiving a copy of the report last night.</p> <p>It was agreed Item 11 of the previous meeting, regarding Children & Young People in Police Custody be a reoccurring agenda item on a 6-monthly basis.</p>	<p>Add A&E Attendances during COVID-19 report feedback item to the forward plan for next month's meeting.</p> <p>Add Children & Young People in Police Custody as a 6-monthly agenda item.</p>	<p>JF</p> <p>JF</p>
3.	<p>COVID-19 Update from Strategic Leads</p> <p>Due to miscommunication Strategic Leads were not able to share their COVID-19 updates in full. However it was agreed that Jo Galloway would share Health's written report after the meeting.</p> <p>Nigel Minns was able to give a brief verbal update informing members that cases in Warwickshire have doubled in the past few days, but this is still significantly lower numbers compared to neighbouring Counties, Birmingham and Solihull. MASH</p>	<p>Share written update with Jo Ferguson for wider circulation.</p>	<p>JG</p>



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	<p>team are starting to a phased return back to the office's in Saltisford. Currently in the process of changing how the MASH work, with an Operational Delivery Group taking place last week. The plan is for workers to take on only new cases for a couple of days, then having four days to away from the office, to not take any calls etc giving them a chance to complete that work.</p> <p>Pete Hill informed members that Domestic Abuse statistics have more or less remained the same since the start of lockdown, with no particular spike in referrals to note. A few members of the force have had to self-isolate due to increasing numbers of COVID cases across Warwickshire, but this has not had any significant backlash to staffing levels.</p>		
4.	<p>WCC Internal Audit Proposal</p> <p>Warwickshire Safeguarding have been approached by Internal Audit within WCC who have put together the following proposal to review our Safeguarding Reviews processes. Members of the WSEB were asked for their feedback, which included:</p> <ul style="list-style-type: none"> • Ensure the voice of the child/adult is heard • How we monitor action plans 	Pass feedback to Internal Audit for consideration.	AS
5.	<p>Draft TORs – Education Subgroup</p> <p>The Independent Chair put together a draft Terms of Reference for the new Education Subgroup requesting the feedback from members of the WSEB. Members provided the following feedback:</p> <ul style="list-style-type: none"> • Education Safeguarding Manager (Adrian Over's post) is now longer in place, therefore it was agreed that Marina Kitchen and Kim Garcia would be suitable replacements for the representative for Education in WCC. • Pete will send over details of an appropriate DI from the Strategic Team in Police to represent at the subgroup. • First item of Contributions to Learning Review amend wording to include: "In 	<p>Make the suggested amendments to the ToR.</p> <p>Send details of DI from Warwickshire Police's Strategic Team to Amrita Sharma.</p>	<p>Chair</p> <p>PH</p>



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	<p>the light of National Guidance” or words to this affect.</p> <ul style="list-style-type: none"> • Ensure that it is clear within the ToR that there will be WSEB oversight with proposed work from the subgroup. 		
6.	<p>Strategic Thematic Review – Core Safeguarding</p> <p>WSEB members discussed the proposal completed by the Business Team for the next Strategic Thematic Review on Core Safeguarding. The Independent Chair asks for the lead sponsor to be either Nigel Minns or Pete Hill, as the last Thematic Review was lead by Alison Walshe. Pete and Nigel agreed to discuss and inform Amrita and Elaine of their decision before the next meeting.</p> <p>Members were then asked for their feedback on the proposal and if any amendments are required. Feedback was given as follows;</p> <ul style="list-style-type: none"> • Requires clarification on the term “NHS”, does this mean Clinical Commissioning Groups or Hospitals, etc? Recommended that a deeper definition is given. • Education Providers – • Nursing Homes/Care Home representative to be included. <p>Agreed that Amrita will follow up the above lines of enquiry, giving an update at the next WSEB meeting in October.</p>	<p>Determine who will undertake the role of lead sponsor for this work and feedback to the group.</p> <p>Complete the amendments as requested and follow up the lines of enquiry.</p>	<p>PH & NM</p> <p>AS</p>
7.	<p>Partnership Groups Meeting – Agenda Items</p> <p>Members requested that the following Agenda Items be added to the next Partnership Group meeting scheduled for November 2020:</p> <ol style="list-style-type: none"> 1. Minutes 2. Annual Report 3. Update from Strategic Leads on Covid-19 arrangements 4. Presentation on County Lines and Gang Exploitation 	<p>Add the suggested agenda items for the upcoming Partnership Group meeting.</p>	<p>AS</p>



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	5. Implementation of Strategic Thematic Review in Core Safeguarding		
8.	<p>Update on Safeguarding Reviews</p> <p>Jackie Channell, Chair of the Safeguarding Review Subgroup, joined the meeting at this point and updated Members on all safeguarding reviews involving children and adults.</p>		
9.	<p>Exploitation Subgroup update</p> <p>Pete Hill, Chair of the Exploitation Subgroup provided headlines of the work being undertaken by the subgroup which included the following:</p> <ul style="list-style-type: none"> • Members were asked to provide an update of the work being undertaken within their organisations relating to exploitation to ensure there is no crossover or overlapping of information. • Members were also given a chance to highlight their concerns of how they are operating during COVID. Some of the key themes included: <ol style="list-style-type: none"> 1. Falling behind on training 2. Not being able to have face to face visitation with children and/or adults • Nearing the final stages of completing the Exploitation Strategy. Once this is finalised it will be brought to the WSEB for comments. • An Action Plan has been developed for the subgroup, with members requesting more time to complete and discuss with their wider teams. • By the end of the year we are hoping to have Warwickshire's version of the Philomena Protocol in place. 	<p>Once ready, share final copy of Exploitation Strategy for approval and comments.</p>	<p>PH</p>
10.	<p>Mid-year Finance Report</p> <p>Amrita Sharma, Business Manager for Warwickshire Safeguarding, provided a mid-year financial overview as requested by WSEB members at the previous meeting.</p>		



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	<p>It was highlighted to members that this does not take into account the new reviews that have been signed off to be undertaken.</p> <p>Members approved that a breakdown of this report is shared with one of the Borough Councils, detailing the number of safeguarding review cases that have occurred in their Borough.</p>	<p>Provide agreed breakdown to Borough Council.</p>	<p>AS</p>
<p>11.</p>	<p>WSEB Risk Register</p> <p>Agreed that the Risk Register be sent to Jackie Channell, Jo Davies, and Ian Redfern and Pete Hill for completion and added to the November meeting agenda.</p>	<p>Send a copy of the Risk Register to named nominees for completion ahead of WSEB's November meeting.</p>	<p>AS</p>
<p>12.</p>	<p>Annual Safeguarding Data 2019-20</p> <p>Members received a data update regarding adult safeguarding. The police raised the issue of the disparity between the number of adults flagged on their system; the number of safeguarding concerns and the number of Section 42 enquiries.</p> <p>Therefore, it was agreed that Ian Redfern from Adult Services within Warwickshire County Council, attend a future WSEB meeting to conduct a report and/or presentation on this issue to help with their understanding.</p>	<p>Invite Ian Redfern to speak more in depth regarding the Annual Safeguarding Data at the next WSEB.</p>	<p>NM</p>
<p>13.</p>	<p>AOB</p> <p>None.</p>		
<p>Date of next meeting: <i>Wednesday 28 October 2020</i></p>			