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| Meeting | Warwickshire Safeguarding Executive Board |
| Date | Wednesday 22 July 2020 |
| Present | <p>Elaine Coleridge-Smith (<i>Independent Chair, Warwickshire Safeguarding</i>) Jo Galloway (<i>Warwickshire Clinical Commissioning Groups</i>) Nigel Minns (<i>Warwickshire County Council</i>)</p> <p><u>In attendance:</u> Adrian Over (<i>Warwickshire County Council</i>) Amrita Sharma (<i>Warwickshire Safeguarding</i>) Jill Fowler (<i>Warwickshire Police</i>) Jo Ferguson (<i>Minute Taker, Warwickshire Safeguarding</i>) Kim Garcia (<i>Warwickshire County Council</i>) Marina Kitchen (<i>Warwickshire County Council</i>) Matt Greenhalgh (<i>Warwickshire County Council</i>)</p> |
| Apologies | Pete Hill (<i>Warwickshire Police</i>) |

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| 1. | <p>Welcome, Introductions and Apologies</p> <p>The Independent Chair of Warwickshire Safeguarding welcomed members to the meeting, with apologies from Pete Hill as noted above.</p> | | |
| 2. | <p>Minutes</p> <p>Minutes were deemed as an accurate record with only the following amendment required: To provide assurance within Item 10 that there were no emerging themes or trends and that the increase in deaths were related to COVID</p> <p>Matters Arising</p> <p>Items not yet actioned will be covered in today's meeting or added to the WSEB forward plan for later discussion.</p> | Make the necessary amendment to Item 10 of the previous minutes. | AS |
| 3. | <p>COVID-19 Feedback from Partnership Meeting</p> <p>Members of the WSEB reflected on the most recent Partnership meeting providing positive feedback. It was asked that the Independent Chair and Warwickshire Safeguarding Business Team to consider the possibility of sending out a feedback request form for Partners in reference to what they feel went well (or not so) at the Partnership meeting, this will help with</p> | Consider the use of a feedback form for attendees of the Partnership meetings. | AS |



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| | improvement of organisation of future meetings. | | |
| 4. | <p>Schools Safeguarding Audit Report 2018-19</p> <p>Adrian Over provided headlines from the document of Schools Safeguarding Audit Report for the academic year 2018-19. This is the fourth year of conducting this audit, with a record response of 280 schools, most of which are Government-funded, but also included privately funded and alternative providers.</p> <p>Adrian highlighted to members some of the key learning from the report, and welcomed members to read the full report at their leisure, which provides more in-depth information;</p> <ul style="list-style-type: none"> • Many schools and settings have adopted the '6 R's' mantra (recognise, reach out, relate, reassure, record, report) and this is a useful way of reminding staff that although there is an ever-increasing number of safeguarding issues and risks for practitioners to be aware of, the key principles remain the importance of being child-centred and vigilant. • While the number of recorded incidents of physical interventions was high, almost half of respondents reported no incidents whatsoever. Schools and settings should ensure that there are robust policies for the recording of all incidents of restrictive physical intervention; and that staff are reminded about strategies for avoiding the need for physical intervention while also being trained in how to undertake it safely and with minimum force where it is the only means to keep children safe. • A number of primary schools highlighted the lack of suitable curriculum materials for engaging children about issues such as exploitation, grooming and radicalisation. • Safeguarding partners are asked to note that several respondents highlighted difficulties in accessing early help | | |



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| | <p>training. In view of the regular turnover of staff in schools, it is essential that all educational settings can access training to use the new early help processes as they are rolled out, not least because of the extent that schools and education settings are expected to lead and coordinate early help plans for children.</p> <ul style="list-style-type: none"> The number of reported uses of the escalation process was surprisingly very low. Warwickshire Safeguarding should monitor closely whether its updated escalation process improves the recorded evidence of the process being used. <p>It was emphasised that as this is the 2018-19 report, a lot of the issues highlighted regarding Early Help and the Escalation process have now been rectified due to the new redesign of the service.</p> <p>Overall, members felt the information provided in the report was robust and helpful. But expressed concern over the delay in this report being published, and there being no clear summary of work that has been undertaken to rectify the concerns raised within the audit, as a lot of the issues have since been resolved, or are in the process of being resolved.</p> <p>It was agreed that the 2019-20 report should be shared with WSEB at a much earlier date to ensure a more up-to-date and accurate picture and overview of actions taken to address issues raised.</p> | <p>Provide & present the 2019-20 school safeguarding audit report to the WSEB at the earliest opportunity upon completion of the audit.</p> <p>Add the above action to the forward plan.</p> | <p>KG</p> <p>Jo F</p> |
| 5. | <p>Education Transformation Programme – Safeguarding</p> <p>Kim Garcia presented a slideshow of key areas and development of the Warwickshire Safeguarding offer 2020-21. Such as:</p> <ul style="list-style-type: none"> Continuous service delivery and improvement process | | |



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| | <ul style="list-style-type: none"> • Review of other Local Authority safeguarding offers • Collaborative working with key stakeholders: Warwickshire Safeguarding, Safe Education Partnership, Schools, WCC services • Integration of service delivery • Meeting statutory duties and responding to feedback/need • COVID-19 context and service recovery process • Commissioning specialist input • Accessing external support <p>Marina Kitchen also provided a brief summary overview on the revised and Integrated Safeguarding Training programme 2020-2021. This new integrated training offer covers Early Help, online courses and supporting modules, briefings in specific areas and Safeguarding training. Sessions will provide knowledge, skills and confidence and will aid and support Designated Safeguarding Leads and Pastoral workers in all education settings across Warwickshire.</p> <p>WSEB members welcomed the work being undertaken by Kim and Marina, as well as their staff. Very positive work, which will be a relief for a lot of the school's as costs will majorly be covered by the Council.</p> | | |
| 6. | <p>New MARF (MAC)</p> <p>Matt Greenhalgh presented the new Multi-Agency Referral Form (MARF) to the WSEB and asked for their comments and feedback.</p> <p>WSEB requested that Matt share with them what information is to be shared when promoting and communicating this work once it has gone live. i.e. what the comms plan is etc.</p> <p>It was also highlighted that it isn't very clear on the form itself that it's a Contact Form, the WSEB request this be added to the form clearly.</p> | <p>Jo G to share final draft with Jackie C to ensure it has been approved by the correct channels within Health</p> <p>Share with WSEB the Comms Plan for this form.</p> <p>Make the suggested amendments to the form by the WSEB and share the final copy once approved.</p> | <p>JG</p> <p>MG</p> <p>MG</p> |



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| | <p>Under the section “Are there clear child protection concerns” WSEB request a box be added to include Exploitation.</p> <p>Lastly, the WSEB commend the good work of the form, and that it would be helpful for Amrita and Matt to meet separately to ensure communication with Warwickshire Safeguarding Partners is clear and correct on how to use the form, and that it is appropriately shared on the Warwickshire Safeguarding website.</p> | <p>Liaise with Amrita to ensure the correct messages are promoted on the Warwickshire Safeguarding website once the form is due to go live.</p> | <p>MG/AS</p> |
| <p>7.</p> | <p>SAR Report – Peter</p> <p>Amrita Sharma shared the final SAR report and supporting briefings with the WSEB for their approval before publication on the Warwickshire Safeguarding website.</p> <p>This Safeguarding Adults Review (SAR) focuses on the case of Peter. In late June 2018, Peter was found dead in a hotel bedroom. Peter had been in hospital since April 2018 and was discharged to the hotel on his discharge at the beginning of June 2018.</p> <p>The case was referred to the Safeguarding Board in July 2018, by the police. Initially a decision was made that the case did not meet the criteria for a SAR. This decision was subsequently reviewed, and a decision was made to undertake this review.</p> <p>WSEB gave their approval for the report and briefings to be published on the Warwickshire Safeguarding website, ensuring the comms plan is followed.</p> | <p>Warwickshire Safeguarding business team to publish and share the report and supporting documents on the website.</p> | <p>AS / Jo F</p> |
| <p>8.</p> | <p>Procedures Subgroup – Terms of Reference</p> <p>Members agreed to pick this item up electronically and provide their feedback to Amrita Sharma due to time constraints.</p> | <p>Send ToR to the WSEB via email requesting their approval or for any further comments.</p> | <p>AS</p> |



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| 9. | <p>Supporting Children and Young People’s Mental Health during the Pandemic</p> <p>Emily Van De Venter joined the meeting and provided a brief summary of the work her team are undertaking to support children and young people’s mental health during the COVID-19 pandemic.</p> <p>This included, but was not limited to:</p> <ul style="list-style-type: none"> • Further promotion of the “Stay Alive” app which holds a variety of self-help resources and is a suicide prevention tool. • The Warwickshire Safe Haven will offer mental health support from 6.00pm-11.00pm every Thursday to Sunday evening. Currently support is provided by telephone/text/email with a view to being provided face to face once government guidance allows. Warwickshire Safe Haven aims to help those who might be finding it difficult to cope and need support when other services are closed. • Escape Art provide therapy through art, a lot of this has been targeted to the St Nicholas Chamberlain school due to the number of young suicides and pupils being affected by this. • Additional dates added for the MIND bus. The Coventry and Warwickshire Mind Mental Health & Wellbeing Bus is a vehicle that’s been converted into a modern, mobile wellbeing resource. It has a wealth of information about mental health and the support that’s available locally. • A microsite of suicide prevention resources and mental health and wellbeing tools is due to go Live in the next few days. <p>Emily also informed the WSEB they are currently attempting to gather rough estimates on the figures of mental health referrals expected once the COVID pandemic is over. Once this information is available, it will be shared more widely.</p> | <p>Warwickshire Safeguarding business team to share the promotion of the new microsite on Suicide Prevention within the Warwickshire Safeguarding website</p> <p>Once the data has been shared with Amrita, this is to be forwarded to WSEB for future discussion.</p> | <p>Jo F</p> <p>AS</p> |



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| 10. | <p>A&E Attendances during Covid-19</p> <p>Due to the delay in WSEB members receiving the report prior to the meeting, it was agreed that any comments are to be sent to Jo Galloway directly and further discussion can be put in the forward plan, if required.</p> | <p>WSEB to read the report in full and send any comments to Jo G directly</p> | <p>All</p> |
| 11. | <p>Children & Young People in Policy Custody</p> <p>DCI Jill Fowler from Warwickshire Police standing in for Pete Hill at today's meeting, provided a brief summary of the report provided by Adrian Davis on Children and Young People in Police Custody.</p> <p>It was agreed that any comments or feedback be passed onto to Adrian via Jill. These comments were as follows:</p> <ul style="list-style-type: none"> • Include an action regarding child restraint being appropriately and accurately recorded and evaluated • Forward the contact details of Sally Nash of the Youth Justice team at WCC who have requested involvement in this work | <p>Forward the comments and suggestions made by the WSEB directly to Adrian Davis of Warwickshire Police to consider.</p> | <p>Jill F</p> |
| 12. | <p>Update on Safeguarding Reviews – SV/LD & DRB</p> <p>Amrita Sharma gave a brief update regarding the Safeguarding Reviews of SV/LD and DRB.</p> <p><u>SV/LD</u> The additional charges being considered against the Mother regarding a separate crime are no longer going forward, therefore we can go ahead with the preparations of publication of the report. The report has been approved by Walsall, our Safeguarding Review subgroup and is coming to the WSEB for final approval before publication. Amrita highlighted recent changes to the report to remove highly sensitive information.</p> | | |



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| | <p>It was also noted that prior to publication, an advance copy of the report will be shared with family members of SV/LD. In light of on-going media interest in this case, a comms plans has been prepared and shared widely with all relevant partner organisations directly involved in this review. A proactive media statement is being prepared by WCC comms teams which will be released with the report to manage any lines of enquiry.</p> <p><u>DRB</u> It was decided at the Rapid Review meeting that this case would be recommended for a National Review, due to this being the second issue in recent months regarding abuse in Foster Placements. Warwickshire Safeguarding are awaiting the decision of the National Review Panel on this recommendation.</p> | | |
| 13. | <p>Any Other Business</p> <p>WSEB were asked of their approval for Jo Ferguson to email their respective PAs on their upcoming availability for future WSEB meetings, as this is the last one booked in. The WSEB agreed and requested that the meetings begin from August and remain at a 2.5hour timeframe.</p> | <p>Send email to WSEB PA's to organise future meeting dates, then send invites out accordingly.</p> | Jo F |