



## **SAFEGUARDING REVIEWS SUBGROUP**

### **Terms of Reference**

#### **Purpose**

To ensure that Safeguarding Adult Reviews and Local Child Safeguarding Practice Reviews in Warwickshire ('Safeguarding Reviews') are carried out appropriately and effectively so that issues and lessons are identified, disseminated and acted upon.

#### **Terms of Reference**

The Safeguarding Reviews Subgroup is responsible for:

- Undertaking Rapid Reviews within timescales defined within Working Together 2018 when a serious incident (child) becomes known to the safeguarding partners
- Considering all adult safeguarding referrals to determine whether they meet the Care Act 2014 criteria for a Safeguarding Adults Review using the Rapid Review framework for initial scoping of referrals
- Recommending the commissioning of Safeguarding Adults Reviews and Local Child Safeguarding Practice Reviews (following the Rapid Review process) to the Independent Chair
- Agreeing the methodology and terms of reference for Safeguarding Reviews, establishing the membership of case Review Panels and maintaining oversight of the process, ensuring compliance with statutory guidance relating to safeguarding reviews
- Receiving draft overview reports and discussing proposed amendments and agreeing action plans with Lead Reviewers prior to submission of final review reports to WSEB
- Advising on publication and distribution of review reports
- Monitoring the implementation of actions arising out of safeguarding reviews.

The SRS will take account of National Child Safeguarding Practice Reviews and other published Safeguarding Reviews (adults and children) and advise the Safeguarding Partners of local implications from these.

#### **Role of Review Panel Members**

- To oversee and contribute to the safeguarding review process on behalf of your organisation and have decision making authority
- To coordinate your organisation's responses to the safeguarding reviews
- To provide clarification on any pertinent points to assist in making any outstanding decisions and address any barriers to engagement/information sharing
- To identify named practitioners to engage in practitioner events and ensure they are fully briefed on your organisation's submission as part of the safeguarding review



## **Chairing of the Subgroup and Quoracy**

The Warwickshire Safeguarding Executive Board (WSEB) will appoint a Chair and Vice Chair for this subgroup.

To be quorate either the Chair or Vice Chair must be in attendance and there should be a representative from Warwickshire County Council (Social Care – Children and Adults), the NHS and the Police (which may include the Chair and/or Vice Chair).

## **Frequency of Meetings**

The Safeguarding Reviews Subgroup will meet bi-monthly, with additional meetings arranged as necessary to meet the identified delivery requirements. Meetings will be governed by a set agenda which allows for equal consideration of adults and children's safeguarding referrals and reviews.

## **Membership**

Membership includes representation from: -

- Warwickshire County Council
  - Adults and Children's Social Care Services
  - Education Services Safeguarding Manager
- Warwickshire Police
- Health
  - Designated Doctor for Child Protection
  - Head of safeguarding for Child Protection and Safeguarding Adults- Warwickshire, Clinical Commissioning Groups
  - Lead Nurse, Safeguarding Children and Adults – CWPT
  - Safeguarding Adults/Children's Leads – Acute Hospitals
- Legal Services – Adults and Children

\*Other partners will be invited to attend as appropriate.

Representatives will need to be people with a strategic role in relation to safeguarding and promoting the welfare of children/adults within their organisation. They should be able to:

- Speak for their organisation with authority;
- Commit their organisation on policy and practice matters;
- Hold their organisation to account.

In the event that their representative is unable to attend meetings, members are required



to nominate a suitable alternative representative who has the authority to commit their organisation to decisions.

**Reporting structure**

The Safeguarding Reviews Subgroup will report to WSEB on the progress of their work and escalate any issues arising from the Subgroup's work requiring immediate attention.

The Chair of the subgroup will also be required to provide an overview of performance against actions arising out of reviews.

Final Copy

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