



WARWICKSHIRE SAFEGUARDING ADULTS PARTNERSHIP GROUP

Terms of Reference

Purpose

- To support and enable local organisations and agencies to work together in a system where adults are safeguarded, and their welfare is promoted.
- To maintain an effective link with Warwickshire Safeguarding Executive Board (WSEB) and its subgroups.

Terms of Reference

The Warwickshire Safeguarding Adults Partnership Group ('the Partnership Group') is responsible for:

- Appropriately challenging organisations and agencies and holding one and another to account effectively
- Contributing to the work of the Quality Learning and Improvement Hubs, including the sharing of local safeguarding data
- Being instrumental in developing proposals/recommendations emerging from the focused reviews on completion of each four-month cycle for WSEB to consider
- Ensuring that learning from reviews and audits is promoted and embedded in a way that local services for adults can become more reflective and implement changes to practice
- Ensuring that information is shared effectively to facilitate more accurate decision-making for adults
- Ensuring early identification and analysis of new safeguarding issues and emerging threats
- Contributing to the work of the four sub-groups
- Supporting the delivery of Warwickshire Safeguarding's strategic priorities
- Maintaining clear lines of communication through the Independent Chair/Scrutineer with WSEB
- Ensuring the accountability of each organisation's contribution to the work of the Quality Learning and Improvement Hubs, subgroups and individual safeguarding adults reviews or any other local learning reviews

Chairing of the Subgroup and Quoracy

The Partnership Group will be chaired by the Independent Chair/Scrutineer. The position of Vice Chair will rotate between the Subgroup Chairs on an annual basis.

To be quorate either the Chair or Vice-Chair must be in attendance and there should be a senior representative from each of the safeguarding partners (Warwickshire County Council Adult Social Care, NHS and the Police).

Frequency of Meetings

The Partnership Group will meet three times a year to coincide with the end of each four-month strategic review cycle.

All meetings will be supported by the Warwickshire Safeguarding Business Team and a record of meetings will be maintained and published on the website.

Membership

The membership of the Partnership Group includes representation from the following organisations:

- Warwickshire County Council
 - Social Care
 - Public Health
 - Fire & Rescue Service
 - Youth Justice Service
 - Lead Member, Portfolio Holder – Adult Social Care & Health
- Warwickshire Police
- Warwickshire North, South Warwickshire and Coventry and Rugby Clinical Commissioning Groups (Commissioning);
- The Care Quality Commission;
- Coventry and Warwickshire NHS Partnership Trust (Provider);
- South Warwickshire NHS Foundation Trust (Provider);
- University Hospitals Coventry and Warwickshire NHS Trust (Provider);
- George Eliot Hospital NHS Trust (Provider);
- West Midlands Ambulance Service (Provider);
- The National Probation Service
- Warwickshire District and Borough Councils;
- Healthwatch
- CAVA
- Age UK Warwickshire;
- EqUIP
- Citizen's Advice Bureaux
- Faith Groups
- Care Home Providers
- Carers
- Named Advocacy Provider (Voiceability)
- Other partners who are invited to attend as appropriate.

The Legal Advisor to WSEB will attend meetings as required to provide professional advice to the Partnership Group

Representatives of each organisation will need to be people with a strategic role in relation to safeguarding and promoting the welfare of adults within their organisation. They should be able to:

- Speak for their organisation with authority;
- Commit their organisation on policy and practice matters;
- Hold their organisation to account.

In the event that their representative is unable to attend meetings, members are required to nominate a suitable alternative representative who has the authority to commit their organisation to decisions.

Reporting structure

The Partnership Group will report to WSEB on the progress of their work against the strategic priorities and address any issues arising from their work.

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