Meeting	Warwickshire Safeguarding Executive Board
Date	Monday 8th January 2024
Present	**Elaine Coleridge-Smith *(Warwickshire Safeguarding)*** Jackie Channell *(Coventry and Warwickshire Integrated Care Board)* Nigel Minns *(Warwickshire County Council)* Pete Hill *(Warwickshire Police)* Pete Sidgwick *(Warwickshire County Council)* Tracy Pilcher *(Coventry and Warwickshire Integrated Care Board)* **In Attendance:** Chelsea Jones *(Warwickshire Safeguarding)* Jennifer Coxley *(Warwickshire Safeguarding)*
Apologies	Amrita Sharma *(Warwickshire Safeguarding)* Becky Hale *(Warwickshire County Council)*

Item	Discussion	Action Required *(if any)*	Owner
1.	**Welcome, Introductions and Apologies** The Chair welcomed everyone to the meeting with apologies as noted above.		
2.	**Minutes of previous meeting** The minutes from the previous meeting were agreed as an accurate record. Actions to be carried forward from the previous meeting: • Approach Barnardo's to discuss their training offer – AS • Liaise with Coventry University – TP • Liaise with Carl Lewis in respect of the DFE obtaining information on DSL's in Warwickshire - AS		
3.	**WS Business Team and Capacity** The WSEB were advised that the Business Manager is currently on an extended period of leave. In addition, from the w/c 22/01/24, there will be no Business Development Officers in post. Due to this, it was agreed that Jennifer Coxley will reach out to Pertemps to arrange for a temporary staff member to come in and cover administrative duties whilst the	Liaise with Pertemps to arrange for a temporary member of staff	Jenn-C

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	recruitment process for two Business Development Officers is ongoing. **Council restructure** Members were advised that, with effect from 01/01/24, the People Directorate split into separate Adults and Children services. Becky Hale has now been appointed as the new Executive Director for Social Care and Health. **Warwickshire Safeguarding Executive Board membership** Due to the council restructure, Pete Sidgwick, Director of Social Care and Health, will now be a member of the WSEB. Tracy Pilcher advised that she is due to move to a new role in March 2024. Pete Hill advised that he is due to retire in June 2024. Both Tracy Pilcher and Pete Hill will provide the WSEB with an update on their replacements once they know more information.		
4.	**Working Together to Safeguard Children** Members were advised that Working Together 2023 states that there now needs to be three people to co-chair the Children's Board, along with an Independent Scrutineer. This will consist of: • Chief Executive of the LA • Chief Executive of the ICB • Chief Constable of the Police In addition, Working Together 2023 states that there should be both a strategic and an operational board. The two boards are to be split into two: a separate Children and Adults Board. The Adult's Board is to be Independently		

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	Chaired and the Children's Board is to be chaired by one of the three key partners. It was noted that each board will still require appropriate admin and management support. The new arrangements are to commence in Warwickshire in September 2024.		
5.	**Adult SAB arrangements – Independent Chair & Scrutiny** This agenda item has been discussed within agenda item no4.		
6.	**Child 1 and Child 2 CSPR** Members were advised that a CSPR is being undertaken involving two young people who have been subject to abuse by foster carers. The review is currently unpublished as there are police proceedings still ongoing. The Partnership received notification that Child 1 recently died. It was noted that child 1 would have had support from the Leaving Care Team should they have wanted it. Members feel that it is important for the Board to establish what support was in place for Child 1 prior to their death. Therefore, it was agreed that the current review is to be concluded as it is, and the partnership will take a fresh look at child 1 under the SAR criteria. Pete Hill confirmed that the police proceedings for child 2 could potentially take a further two years to go though the court process. Jennifer Coxley is to liaise with Holly Reed to discuss the communications plan in place. In addition, comms are to be invited to attend the next panel meeting.	Liaise with Holly Reed to discuss the communications plan	Jenn-C

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	Jennifer Coxley is to liaise with Holly Reed to discuss sending the National Panel an update on this CSPR.	Invite comms to the next panel meeting Liaise with Holly Reed to update the National Panel	Jenn-C Jenn-C
7.	**Changes to DBS Checks** Elaine Coleridge-Smith advised members that Warwickshire County Council are in the process of removing the requirement for staff to undertake 3-yearly DBS checks. The requirement of the Local Authority is around safe recruitment and staff still have a duty to self-disclose. WCC are installing a process surrounding an annual statement from each member of staff across the council for them to formally note anything that has taken place. Members were advised that, within the NHS, staff undertake a DBS check when they are first employed, and another one if they move to a new role. Aside from this, staff must self-disclose any criminal activity themselves.		
8.	**Primary care representation at ICPC and strategy meetings, to include school health contract** Jackie Channell advised members that there is a lot of working going on nationally regarding school nursing attendance at ICPC's and strategy meetings. School nursing are currently used as the default health representative at conferences which is not always necessarily appropriate, particularly with their limited capacity. Work is being undertaken locally to ensure that the right health representative is in attendance. It was noted that the vast majority of conferences are virtual.		

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9.	**Any other business** • Approval of attachments • Self-Neglect Thematic Review Report • Self-Immolation Report • 7-Minute Briefings Members of the WSEB are to provide their feedback on the above documents to the Business Team by 12/01/24.	Provide feedback by 12/01/24	All
	Date of next meeting: Tuesday 6th February 2024, 1:00-3:30pm		