

Multi-Agency Audits are an assurance activity that assist Safeguarding Adults Partnerships/Boards to identify lessons to be learned in terms of multi-agency and multi-disciplinary practice, quality of practice and adherence to protocols.

### **Prior to undertaking multi-agency audits, consider the following process steps:**

- How many multi-agency audits the Adults Partnership will undertake?
  - i.e. four multi-agency audits, one per quarter, on different themes relating to Partnership priorities and response to case reviews and data themes from the Partnership dataset.
- How many cases will you audit each time?
  - i.e. will you focus on 'quality' and choose a small case sample size or 'quantity'?
- How the case sample will be selected?
  - e.g. random in relation to the audit topic.
- Who will lead on the organisation of audits?
  - i.e. Business Manager/Quality Officer/Admin.
- Consider the template for the audits and who will undertake the audits.
  - Will you use a standard audit template or will agencies use their own template?
- How long will the auditor be given to complete and return the audit?
  - e.g. 4 weeks
- Who will be your core membership of the audit panel/group?
  - i.e. social care, health, and police plus other agencies where relevant.
- If you are going to involve service users consider who will contact the adult to capture their lived experience and include this on the audit template.
- Will the case workers be involved in the audit of the case file and attend the audit? (for their respective cases only)
- Who will produce the report detailing findings from the audits?
- Consider how you will disseminate the learning from each audit.
  - e.g. a 7-minute briefing/newsletter
- Consider how you will monitor partners are disseminating the audit learning and measure the impact this has had to practice.
- Consider how you will monitor/track actions highlighted from the audit.

**Suggested Multi-Agency Audit Flowchart**

