



<b>Meeting</b>	Warwickshire Safeguarding Adults Board
<b>Date</b>	Thursday 4 April 2019
<b>Present</b>	<p>Elaine Coleridge-Smith (<i>Independent Chair, Warwickshire Safeguarding Boards</i>)  Alison Hallworth (<i>Warwickshire County Council</i>)  Becky Hale (<i>Warwickshire County Council</i>)  Chris Bains (<i>Healthwatch Warwickshire</i>)  Cllr. Les Caborn (<i>Warwickshire County Council</i>)  Elaine Clarke (<i>University Hospital Coventry &amp; Warwickshire</i>)  Jan Dugdale (<i>Age UK Warwickshire</i>)  Jenny Butlin-Moran (<i>Warwickshire County Council</i>)  Jo Galloway (<i>Coventry &amp; Rugby Clinical Commissioning Group &amp; Warwickshire North Clinical Commissioning Group</i>)  Kirstin Clarke (<i>Warwickshire County Council</i>)  Lisa Barker (<i>Warwick District Council</i>)  Lisa Cummins (<i>Coventry &amp; Warwickshire NHS Partnership Trust</i>)  Madeleine Curran (<i>George Eliot Hospital</i>)  Maxine Nicholls (<i>South Warwickshire NHS Foundation Trust</i>)  Mike Wood (<i>Warwickshire County Council</i>)  Nigel Minns (<i>Warwickshire County Council</i>)  Pete Hill, DCI (<i>Warwickshire Police</i>)  Tracy Redgate (<i>South Warwickshire Clinical Commissioning Group</i>)  Vanessa Biddulph (<i>VoiceAbility</i>)</p> <p><b><u>In Attendance:</u></b>  Amrita Sharma (<i>Warwickshire Safeguarding Boards</i>)  Jo Ferguson (<i>Minute Taker, Warwickshire Safeguarding Adults Board</i>)</p>
<b>Apologies</b>	<p>Alison Walshe (<i>South Warwickshire Clinical Commissioning Group</i>)  Angela Coates (<i>North Warwickshire Borough Council</i>)  Carly Manning (<i>West Midlands Ambulance Service</i>)  Craig Dicken (<i>Nuneaton &amp; Bedworth Borough Council</i>)  Daljit Athwal (<i>George Eliot Hospital</i>)  Dilly Wilkinson (<i>George Eliot Hospital</i>)  Ed Williams (<i>Warwickshire County Council</i>)  Elizabeth Keirnan (<i>University Hospital Coventry &amp; Warwickshire</i>)  Fiona Burton (<i>South Warwickshire NHS Foundation Trust</i>)  Gordana Djuric (<i>Warwickshire County Council</i>)  Jackie Howe (<i>Care Quality Commission</i>)  Jacqueline Barnes (<i>NHS England</i>)  Kelly Starkey (<i>West Midlands Ambulance Service</i>)  Kirsty Baker (<i>Probation Services</i>)  Lisa Pratley (<i>University Hospital Coventry &amp; Warwickshire</i>)  Mary Mansfield (<i>North Warwickshire Clinical Commissioning Group</i>)  Moirra Bishop (<i>South Warwickshire NHS Foundation Trust</i>)  Neil Harrison (<i>Warwickshire Police</i>)  Nick Cadd (<i>Stratford-On-Avon District Council</i>)  Pete Sidgwick (<i>Warwickshire County Council</i>)  Rebecca Bartholomew (<i>Warwickshire North Clinical Commissioning Group</i>)  Tim Sargent (<i>Warwickshire Fire &amp; Rescue</i>)  Tom Kittendorf (<i>Rugby Borough Council</i>)  Tracey Wrench (<i>Coventry &amp; Warwickshire NHS Partnership Trust</i>)  Simon Newling-Ward (<i>VoiceAbility</i>)</p>



Item	Discussion	Action Required (if any)	Owner
1.	<p><b>Welcome, Introductions and Apologies</b></p> <p>The Independent Chair of the Board welcomed members to the meeting, followed by introductions and apologies as noted above.</p>		
2.	<p><b>Minutes</b></p> <p>Members agreed that the minutes from the previous meeting held on 24 January 2019 were an accurate record, with the following amendment:</p> <ul style="list-style-type: none"> <li>SWFT is incorrectly put as a Partnership Trust; this should read as South Warwickshire Foundation Trust.</li> </ul> <p><b>Matters Arising</b></p> <p>The following actions are to be carried forward:</p> <ul style="list-style-type: none"> <li><u>Item 5.</u> WMAS to be requested to share copy of their report.</li> <li><u>Item 6.</u> Lisa is yet to share work on Assessment on Capacity from Coventry Safeguarding Board. Board requested this is sent directly to Amrita Sharma.</li> </ul>	<p>Lisa to send report from Coventry SAB to Amrita Sharma.</p>	<p>LC</p>
3.	<p><b>PRESENTATION: Supporting the voice of the adult through Advocacy Services</b></p> <p>Vanessa Biddulph, Service Manager for VoiceAbility, presented the Board with an overview of the work of their service and how they support individuals with care and support needs.</p> <p>Vanessa raised the issue of communication between VoiceAbility and Mental Health services when advocating for an adult patient. Advocates often find the process more complicated and time-consuming compared to when working with other agencies (such as local authority etc). The Board recommend contacting Lisa Cummins outside of this meeting to discuss the issues raised further, and to attend the upcoming Summer Board meeting to provide an update on this discussion.</p>	<p>Vanessa &amp; Lisa to liaise to discuss the issue of communication between Mental Health Services &amp; VoiceAbility and provide an update at the next Board meeting.</p>	<p>VB &amp; LC</p>
4.	<p><b>New Safeguarding Partnership Arrangements</b></p> <p>The Independent Chair of the Board presented the 'New Partnership Arrangements for Safeguarding Children and Adults' report to members. Members were informed that the paper is near completion, but requires final review from Board members before it can be sent to the Governance Groups of</p>		



	<p>Police, Health &amp; Local Authority for approval.</p> <p>The Chair invited members to provide contact names and job titles of people who will be representatives of the relevant partner agencies/named organisations moving forward.</p> <p>Members also considered topics for future strategic priorities as part of the new Warwickshire Safeguarding arrangements and put forward suggestions including Exploitation, Transitions, Mental Capacity and Domestic Abuse. It was suggested there should be no more than 3 Strategic Priorities in any one year which should be chosen on an evidence basis.</p> <p>The Chair thanked members for their contribution towards shaping the new arrangements and agreed to provide an update at the next meeting.</p>	<p>Members to be updated on the progression of the new partnership arrangements at the next meeting.</p>	<p>ECS</p>
<p><b>5.</b></p>	<p><b>Domestic Abuse Strategic Review</b></p> <p>Nigel Minns provided an overview of the forthcoming DA strategic review and the outcomes expected from this. The review has been commissioned as part of Warwickshire County Council's programme of transformation.</p> <p>The key objective of the review is to understand the outcomes and impact of domestic violence and abuse on individuals, families and communities in Warwickshire, and to understand how demand impacts upon the County Council's services and those of partner agencies. It will aim to assess the effectiveness of current interventions with a view to identifying solutions for improvement.</p> <p>A subject matter expert from national organisation AVA (Against Violence and Abuse) has been brought into support the review and will produce an initial report and recommendations in June 2019.</p>		
<p><b>6.</b></p>	<p><b>Joint Learning Event between WSCB &amp; WSAB</b></p> <p>The Board Manager advised members of a forthcoming learning event planned to take place on 18 July 2019 which will involve both WSCB and WSAB. The aim of the event is to provide the Boards with the reassurance that if given a similar set of circumstance today the response would be robust enough to prevent a similar outcome for the</p>		



	<p>child and family concerned. We hope within the event to create a safe space for agencies to share the changes that they have made in the light of Case A and be open to challenge by their peers on the Board to demonstrate that the changes are effective, mainstreamed into service delivery and sustainable.</p> <p>The current invitations for the WSCB and WSAB meetings scheduled for 18 July 2019 will be extended to provide a two hour slot between the two meetings to allow for this learning event to take place.</p>		
<p>7.</p>	<p><b>WSAB Sub-Committee Updates</b></p> <p><b>Safeguarding Adult Reviews (SARs)</b> The SAR sub-committee have now finalised an action plan following a Table-Top Review in a case which did not meet the Care Act criteria for a SAR however; it was felt there was learning to be drawn from the case. The action plan has been sent to relevant agencies that were involved in the case, giving a deadline of responses for June 2019.</p> <p>The A3 poster entitled 'Safeguarding Adult Reviews - What you need to know' has been developed by the WSAB to help promote awareness of the SAR process and its relevance to the work of the Safeguarding Board. A recent survey identified there was a lack of awareness and confidence amongst frontline practitioners in the use of the SAR process. The SAR sub-committee informed Board members of the hard copies of the poster provided, which are provided for Board members to take back with them to widely distribute across their respective organisations to help raise awareness. An electronic copy of the poster will also be sent via email.</p> <p>Tracy Redgate, Chair of the SAR sub-committee, is due to retire at the end of June 2019. Mike Wood, Vice-Chair of the sub-committee, will take over her position in the interim. The Chair of the Board took the opportunity to thank Tracy for her hard work and dedication to the sub-committee, and wishes her well for the future on behalf of the Board.</p> <p><b>Performance Monitoring &amp; Evaluation (PME)</b> The PME sub-committee are currently undertaking</p>	<p>Electronic copy of the SAR poster to emailed to all Board members, including sub-committee members, for wider distribution amongst respective organisations.</p> <p>Hard copies (if collected) to be shared amongst organisations. Electronic copy to be shared widely to respective organisations.</p> <p>Provide a report of</p>	<p>JF</p> <p>All</p> <p>JBM</p>



	<p>an audit on Mental Capacity, however; due to staff long term absence this has been delayed. Members are hoping to provide an updated report on their findings at the next Board meeting.</p> <p><b>Policy Procedures &amp; Guidance (PPG)</b> There has been no PPG sub-committee held since the last Board meeting in January, therefore there is no update to report.</p>	<p>findings from the Mental Capacity audit at the next Board meeting.</p>	
<b>8.</b>	<p><b>2018-2019 Annual Report</b></p> <p>The Joint Annual Report is imminent. Members will be contacted by the Board Manager with requests of information for the report. This year a joint report will be published involving both Children and Adults Boards.</p>		
<b>9.</b>	<p><b>Any Other Business</b></p> <p>Mike Wood provided an update for the LeDeR Steering Group; They have received 70 referrals for Coventry &amp; Warwickshire in total, 32 of those have been completed, with another 32 in progress, and 6 not yet allocated.</p>		
<b>10.</b>	<p><b>Date of Next Meeting</b></p> <p>Thursday 18 July 2019</p>		