



Meeting	Warwickshire Safeguarding Adults Board (WSAB)
Date	Thursday 25th January 2018 at 2:00pm
Present	<p>Mike Taylor (<i>Independent Chair</i>) Alison Walshe (<i>South Warwickshire Clinical Commissioning Group</i>) Angela Coates (<i>North Warwickshire Borough Council</i>) Chris Bain (<i>Healthwatch</i>) Ian Tonner (<i>Warwickshire Fire & Rescue</i>) Jackie Howe (<i>Care Quality Commission</i>) Jo Galloway (<i>North Warwickshire Clinical Commissioning Group & Coventry and Rugby Clinical Commissioning Group</i>) Kirstin Clarke (<i>Warwickshire County Council</i>) Lisa Cummins (<i>Coventry & Warwickshire NHS Partnership Trust</i>) Liz Kiernan (<i>University Hospital Coventry & Warwickshire</i>) Madeleine Curran (<i>George Eliot Hospital Trust</i>) Maggie Ward (<i>South Warwickshire NHS Foundation Trust</i>) Mike Wood (<i>Warwickshire County Council</i>) Nigel Jones (<i>Warwickshire Police</i>) Olivia Cooper (<i>Warwickshire County Council</i>) Pete Sidgwick (<i>Warwickshire County Council</i>)</p> <p>In Attendance: Jo Ferguson (<i>WSAB – minute taker</i>)</p>
Apologies	<p>Alison Hallworth (<i>Warwickshire County Council</i>) Amrita Sharma (<i>Warwickshire Safeguarding Adults Board</i>) Andy Wade (<i>National Probation Service</i>) Ed Williams (<i>Warwickshire County Council</i>) Fiona Burton (<i>South Warwickshire NHS Foundation Trust</i>) Gordana Djuric (<i>Warwickshire Public Health</i>) Jenny Butlin-Moran (<i>Warwickshire County Council</i>) Kelly Starkey (<i>West Midlands Ambulance Service</i>) Kevin Dimmelow (<i>Age UK Warwickshire</i>) Kirsty Baker (<i>National Probation Services</i>) Councillor Les Caborn (<i>Warwickshire County Council</i>) Nigel Minns (<i>Warwickshire County Council</i>) Sallie Green (<i>South Warwickshire Foundation Trust</i>) Tracy Redgate (<i>South Warwickshire Clinical Commissioning Group</i>)</p>

Item	Discussion	Action Required (if any)	Owner
1.	<p>Welcome, Introductions and Apologies</p> <p>Apologies as noted above.</p>		
2.	<p>Minutes and Matters Arising</p> <p>Minutes from the previous meeting held on 19th October 2017 were agreed as an accurate record. Late apologies received from last meeting</p>		



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	<p>by Olivia Cooper. Item 4 – action completed by KC and IT. In addition Fire & Rescue are to link with continuing healthcare teams.</p>	<p>Liaise with Fire & Rescue.</p>	<p>AW & IT</p>
<p>3.</p>	<p>Chair’s Announcements</p> <p>Note on Amrita’s absence. Amrita is recovering from major surgery, but is awaiting results of further tests. She is looking forward to coming back to work. Chair acknowledged and thanked Mike Wood and Jo Ferguson’s hard work whilst Amrita has been away, ensuring the Board runs smoothly.</p> <p>Note on Modern Slavery update from the Home Office. It has been agreed that the National Referral Mechanism will operate through the Home Office with the duty to report being reviewed. There will also be changes to post NRM placement support. Further guidance will be issued.</p> <p>The National SAR Library is a project commissioned by Social Care Institute for Excellence and Research in Practice for Adults. It is now near completion and to be launched nationally.</p>		
<p>4.</p>	<p>Making Safeguarding Personal – Local Government Association Resources</p> <p>The Board discussed the Making Safeguarding Personal (MSP) resources on the Local Government Association website.</p> <p>The Board agreed that the resources are useful. MSP brings a change in culture and the resources will help encourage and promote behaviours aligned to MSP. It was suggested that the resources could be used as an audit tool, to help encourage personalisation consistency across agencies.</p>	<p>Implement the “support for Boards across the Safeguarding Adults Partnership” resource for WSAB. Make specific reference to advocacy and commissioning.</p> <p>Implement the MSP commissioning resources into the CCGs’ processes and commissioning arrangements.</p>	<p>MT</p> <p>Warwickshire CCG’s</p>
<p>5.</p>	<p>Survey of Board Members and Integration work programme</p> <p>Members were thanked for participating in the survey which was sent late last year.</p>	<p>Inform the Board members of relevant</p>	<p>MT</p>



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	<p>A total of 19 responses were received from WSAB members. This includes 12 who are also members of WSCB. From the results of the survey, there are several actions to pursue but some of these are dependent upon the publication of Working Together scheduled for April 2018.</p> <p>Several actions were raised from the WSAB Governance and WSCB Business Group meetings in December. They are:</p> <ul style="list-style-type: none"> • To recognise the lead safeguarding partners (Local Authority, CCGs and Police) now share the lead responsibility for the Boards. • When appropriate, to co-ordinate the Business Group and Governance Group agendas. <p>The Chair is seeking the views of other West Midlands Safeguarding Board Chairs with regard to good practice ideas.</p>	<p>updates and developments. .</p>	
<p>6.</p>	<p>Refresh of WSAB Strategic Priorities</p> <p>Members of the Board suggested that the priority of 'Transitions' is tested by the PME sub-committee by undertaking audits. The audits will provide assurance on the extent to which transition to adulthood arrangements for young people with care and support needs are sufficiently robust and effective.</p>	<p>Discuss with PME sub-committee chair regarding undertaking the audits.</p> <p>Discuss this priority with WSCB at their next meeting (1st Feb) and feedback to WSAB.</p>	<p>MJW</p> <p>MT</p>
<p>7.</p>	<p>Police & Crime Commissioners Statement of Intent - Vulnerability</p> <p>DCI Nigel Jones from Warwickshire Police gave a presentation on the document which aims to provide a concise statement of intent from The Office of the Police and Crime Commissioner (OPCC) for Warwickshire in relation to Vulnerability.</p> <p>The Chief Constable has set a long term aspiration for Warwickshire Police 'to be great at protecting the most vulnerable', an aspiration strongly supported by the Police and Crime Commissioner.</p>		



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8.	<p>WSAB sub-committee updates</p> <p><u>Policy Procedures and Guidance (PPG)</u> – The last meeting was held in December. Think Family guidance has received positive feedback from sub-committee. Feedback is awaited from the WSCB procedures sub-committee. The Guidance should be live on the Safeguarding Warwickshire website and sent out to members by the upcoming Board meeting in April.</p> <p><u>Safeguarding Adult Reviews (SAR)</u> – The last meeting was held in January 2018. The SAR work plan was reviewed and the fire & rescue guidance discussed. A SAR special meeting was held in January, following a UHCW referral. It was agreed by members and Chair of WSAB that it did not meet the SAR criteria, but a referral would be made to the LeDeR programme highlighting the following points:</p> <ul style="list-style-type: none"> • There is no evidence that a carers assessment was offered to the mother. • Historical information does not appear to have received from agencies in the previous local authority area. • Risk assessment needs to consider the specific issue of multiple layers of clothing during hot weather. • Greater consideration of different ways to engage the person. <p>In the next meeting the sub-committee will begin reviewing SARs published from other SABs to identify learning.</p> <p><u>Performance Monitoring and Evaluation (PME)</u> – Chair of sub-committee was unable to attend meeting. Agreed that Board members will take away documentation received by PME, and forward any questions or comments to Jo Ferguson to forward to the PME Chair. PME Chair will then respond in the next meeting.</p>	<p>Read through PME report and send any questions or comments to Jo Ferguson for forwarding.</p>	<p>All</p>



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	<p><u>District & Borough Councils (DBC)</u> – Informed that either Lisa Barker or Angela Coates will ensure their presence at future Board meetings. The DBC will meet on an as required basis.</p> <p>The excellent work which Nick Cadd had done in Chairing to date was acknowledged.</p>		
<p>9.</p>	<p>LeDeR update</p> <p>Alison Walshe of South Warwickshire Clinical Commissioning Group provided an update on the LeDeR programme in Warwickshire.</p> <p>Of the 471 eligible deaths notified to LeDeR across the UK:</p> <ul style="list-style-type: none"> • 52% are male; 48% female • Most are of people aged 55-64 • Only 3% were aged 18-24 • Most common place of death was hospital (61%) <p>Across Warwickshire LeDeR have received a total of 13 notifications, with 6 of them being assigned. Only one of these was regarding someone aged 18-24 years.</p> <p>Confirmation that LeDeR review will be undertaken at person's hometown, not where the person died (if it differs).</p> <p>The Board noted this as helpful information and agreed to regular updates as Alison considered necessary.</p>		
<p>10.</p>	<p>Website – Spotlight Content and activity update</p> <p><u>Safeguarding Warwickshire website:</u></p> <ul style="list-style-type: none"> • Since the last WSAB meeting in October, we have had a total of 24,938 page views to the website. With 34.6% of those views were returning visitors, and 65.4% were new visitors. • Since the last WSAB meeting in October, the most viewed webpage from WSAB is; I work with adults – Case Studies. Receiving a total of 799 page views (9th most viewed page overall). 	<p>Promote the Safeguarding Warwickshire website, along with it's new 'Spotlight Feature' within their organisations and peers.</p>	<p>All</p>



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	<p><u>Monthly Spotlight Feature:</u></p> <ul style="list-style-type: none"> • January's MSP & SAR feature received a total of 58 page views. • December's Modern Slavery feature received a total of 118 page views. <p>The upcoming February Spotlight feature is; 'Sexual Abuse & Sexual Violence.'</p>		
11.	<p>Any Other Business</p> <p>Kirstin Clarke brought the Boards attention to the newly published 'Safeguarding Adults Protocol for pressure ulcers' from Chief Social Worker for Adults, Lyn Romeo.</p> <p>The Chair updated the Board in regard to proposed dates for future WSAB meetings.</p> <ul style="list-style-type: none"> • 26th April 2018 • 19th July 2018 • 22nd November 2018 • 24th January 2019 <p>These dates are yet to be confirmed. Calendar invitations will be sent out to members accordingly.</p> <p>The Chair proposed that the April meeting could include workshops and presentations from the two boards in the lunch period. This is to be confirmed.</p> <p>It was highlighted to the Board that the CQC report for George Eliot Hospital has been released, and noted as 'Requires Improvement'.</p>	Add copy of protocol to minutes for members to access.	JF