



<b>Meeting</b>	Warwickshire Safeguarding Adults Board (WSAB)
<b>Date</b>	Thursday 18 July 2019
<b>Present</b>	<p><b>Elaine Coleridge-Smith (<i>Independent Chair</i>)</b>            Angela Coates (<i>North Warwickshire Borough Council</i>)            Councillor Les Caborn (<i>Warwickshire County Council</i>)            Iain Maclean (<i>Warwickshire County Council</i>)            Jackie Channell (<i>Warwickshire North Clinical Commissioning Group</i>)            Jacqui McBrearty (<i>Warwickshire Police</i>)            Jessica Brooks (<i>Healthwatch Warwickshire</i>)            Jo Galloway (<i>Coventry &amp; Rugby Clinical Commissioning Group and Warwickshire North Clinical Commissioning Group</i>)            Kirstin Clarke (<i>Warwickshire County Council</i>)            Lisa Pratley (<i>University Hospital Coventry &amp; Warwickshire</i>)            Liz Keirnan (<i>University Hospital Coventry &amp; Warwickshire</i>)            Mandy Braimbridge (<i>Coventry &amp; Warwickshire Partnership Trust</i>)            Marianne Smith (<i>South Warwickshire Clinical Commissioning Group</i>)            Mike Wood (<i>Warwickshire County Council</i>)            Moira Bishop (<i>South Warwickshire NHS Foundation Trust</i>)            Nigel Minns (<i>Warwickshire County Council</i>)            Sonia Cooke-Jones (<i>Warwickshire County Council</i>)            Tessa Fletcher (<i>VoiceAbility</i>)            Tim Sargent (<i>Warwickshire Fire &amp; Rescue</i>)</p> <p><b><u>In attendance:</u></b>            Amrita Sharma (<i>Warwickshire Safeguarding Boards</i>)            Caroline McCluskey (<i>Warwickshire Safeguarding Boards</i>)            Holly Reed (<i>Warwickshire Safeguarding Boards</i>)            Julie Chalmers (<i>Minute taker</i>)</p>
<b>Apologies</b>	Alison Hallworth ( <i>Warwickshire County Council</i> ) Alison Talbot ( <i>University Hospital Coventry &amp; Warwickshire</i> ) Alison Walshe ( <i>South Warwickshire Clinical Commissioning Group</i> ) Chris Bains ( <i>Healthwatch Warwickshire</i> ) Daljit Athwal ( <i>George Eliot Hospital</i> ) Fiona Burton ( <i>South Warwickshire NHS Foundation Trust</i> ) George Branch ( <i>Probation CRC</i> ) Gordana Djuric ( <i>Warwickshire County Council</i> ) Jackie Howe ( <i>Care Quality Commission</i> ) Jacqueline Barnes ( <i>NHS England</i> ) Jan Dugdale ( <i>Age UK Warwickshire</i> ) Kirsty Baker ( <i>Probation Services</i> ) Nicola Albutt ( <i>West Midlands Ambulance Service</i> ) Pete Hill ( <i>Warwickshire Police</i> ) Pete Sidgwick ( <i>Warwickshire County Council</i> ) Tracey Wrench ( <i>Coventry &amp; Warwickshire NHS Partnership Trust</i> ) Vanessa Biddulph ( <i>VoiceAbility</i> )

Item	Discussion	Action Required (if any)	Owner
1.	<b>Welcome, Introductions and Apologies</b>		



Item	Discussion	Action Required <i>(if any)</i>	Owner
	<p>The Independent Chair of the Board welcomed members to the meeting including Holly Reed and Caroline McCluskey who had recently joined as Quality, Learning and Improvement Officers. A further Officer is also due to join the team in the near future. Jackie Channell was also welcomed to the Adult Board meeting in her new capacity representing both children and adults as the Safeguarding Lead, and will be chairing the Serious Case Review and the SAR sub-group. Iain Maclean was also welcomed as an Interim working with Adult Safeguarding. Apologies had been made noted above.</p>		
2.	<p><b>Minutes</b></p> <p>Members agreed that the minutes from the previous meeting held on Thursday 4 April 2019 were an accurate record.</p> <p><b>Matters Arising</b></p> <p><b>Page 2 – Supporting the voice of the adult through Advocacy Services</b> The Business Manager provided the following update on behalf of Vanessa Biddulph, Service Manager for VoiceAbility: <i>“Vanessa had met with Lisa Cummins and Christine Forsten from the Trust and agreed a draft protocol to enable clear lines to alerting concerns when it was not appropriate to report directly towards staff. In the meantime they have provided contact details of people, advocates can liaise with whilst the protocol is being drawn up”.</i> <i>Vanessa is more than happy to give an update on that at a future meeting.</i> Amrita summarised that progress had been made.</p> <p><b>Page 3 – Domestic Abuse Strategic Review</b> Nigel Minns provided an update on the above and confirmed that they have an expert with a national reputation, AVA (Against Violence and Abuse) working with them and their report is due by the end of June. He would expect to report the outcomes of the report at the next meeting under the new arrangement.</p> <p><b>Page 4 - Safeguarding Adult Reviews (SARs)</b></p>		



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	<p>Amrita confirmed that the electronic copy of the SAR poster had been circulated electronically – everyone confirmed receipt.</p> <p><b>Page 4 - Performance Monitoring &amp; Evaluation (PME)</b>            A report on the findings from the Mental Capacity audit was due to be provided at the meeting. However, the Business Manager advised that since the last meeting Jenny Butlin-Moran had left the organisation. This work would now fall within the remit of the new arrangements for Quality, learning and Improvement under the new arrangements for Warwickshire Safeguarding.</p>		
3.	<p><b>Warwickshire Safeguarding – Next Steps</b></p> <p>The Independent Chair advised that the meeting would look at where we are with the new partnership arrangements for the Boards. She pointed out that this morning’s meeting was the last meeting for the Children’s SGB in its current format and this afternoon’s meeting is the first meeting of the Adult SGB looking at how we have a closer link with the Children’s SGB.</p> <p>The Independent Chair advised the meeting of the following:-</p> <p>New partnership arrangements were published in June and need to be formalised by September as far as the legislation around the Children’s agenda is concerned.</p> <p>The new model with SG as family focused approach and this was reflected in the joint learning event which took place earlier.</p> <p>Statutory requirement for Children’s Services and looking to ensure fitted with duty of care for adults.</p> <p>A press release was published at the end of June and the new partnership arrangements come into effect from 29<sup>th</sup> September. The finalised and approved document had been circulated reflecting all the hard work everyone has put in.</p> <p>In terms of transition from June to September the following has been put in place:</p>		



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	<ul style="list-style-type: none"> <li>- Two new Business Support Officer have been recruited and one more to join</li> <li>- The three Executives have agreed the strategic priorities as:-               <ul style="list-style-type: none"> <li>• Effective Safeguarding</li> <li>• Prevention and Early Intervention</li> <li>• Exploitation</li> </ul> </li> <li>- Partnership arrangements have gone through legal and approved by all the relevant Boards.</li> </ul> <p>The Independent Chair then presented The Warwickshire Safeguarding – Next Steps document in detail.</p> <p>At the end of the presentation it was confirmed that only three review cycles would take place this year due to the timing of the implementation of the new model. The Executive had decided that Core Practices should be looked at first so this would be the first large piece of work.</p> <p>The Independent Chair advised that everyone would be invited to come together at the end of the three monthly cycles to review the findings, but during the cycles people’s individual areas of expertise would be drawn on by the Quality, Learning and Improvement Officers.</p>		
4.	<p><b>National Safeguarding Policy for Police</b></p> <p>The Independent Chair advised that this would not be looked at today and would be moved to another meeting.</p>	Item to be placed on Forward Plan for Warwickshire Safeguarding	AS
5.	<p><b>National Survey of Safeguarding Adult Boards</b></p> <p>The Report had been circulated prior to the meeting.</p> <p>The Independent Chair summarised the Headline Findings of the survey and the meeting agreed that Warwickshire are in line with all other Safeguarding Adult Boards.</p> <p>The Recommendations on Safeguarding Practice were discussed and where we are in Warwickshire and where perhaps we need to improve.</p>		



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6.	<p><b>WSAB Sub-Committee Updates</b></p> <p><b>SARs sub-committee</b> Mike Wood advised that three things had come from the work of the sub-committee:</p> <ol style="list-style-type: none"><li>1) They had made changes to SARs protocol criteria to put it in line with the care act</li><li>2) A table top exercise had been carried out in reference to a referral, which did not meet the Care Act criteria but provided an opportunity to undertake some local learning– this had led to responses from all partners apart from GP.</li><li>3) The sub-committee had reviewed 4 referrals – 2 are going to scoping, 1 requires more information from partners and the other did not meet the SAR’s criteria.</li></ol>		
7.	<p><b>Any Other Business</b></p> <p><b>Mike Wood:</b> The Independent Chair place on record her thanks to Mike Wood for his contribution to the work of the Board and wished him the best of luck for the future.</p> <p><b>Thank you:</b> The Chair thanked partners for their contribution to the work of WSAB and welcomed them to the new partnership arrangements under ‘Warwickshire Safeguarding’. The business team will be in contact in due course with dates of future meetings under the new governance arrangements.</p>		