

**Minutes of the Meeting of the Warwickshire Safeguarding Children
Board meeting held on 1st February 2018**

Present		
<p>Mike Taylor</p> <p>Lisa Barker</p> <p>Andrew Bourne</p> <p>Mandy Braimbridge</p> <p>Fiona Burton</p> <p>Jenny Butlin-Moran</p> <p>Jackie Channell</p> <p>Madeleine Curran</p> <p>Craig Dicken</p> <p>Victoria Gould</p> <p>Jo Howell</p> <p>DCI Nigel Jones</p> <p>Helen King</p> <p>Tom Kittendorf</p> <p>Chris Malone</p> <p>Mary Mansfield</p> <p>Nigel Minns</p> <p>Councillor Jeff Morgan</p> <p>Kate Morrison</p> <p>Simon Powell</p> <p>Deborah Saunders</p> <p>Peter Sidebotham</p> <p>Katrina Symonds</p> <p>Lesley Tregear</p> <p>Andy Wade</p> <p>Beate Wagner</p> <p>Alison Walshe</p> <p>Councillor Chris Williams</p> <p>Michelle Rudd</p> <p>Andrew Sjurseth</p> <p>Cornelia Heaney</p> <p>Emily Inns</p> <p>Jackie Kerby</p> <p>Pat Convery</p>	<p>Interim Independent Chair of Warwickshire Safeguarding Children's Board</p> <p>Head of Housing, Warwick District Council</p> <p>Head of Service, Warwickshire & West Mercia CRC</p> <p>Assistant Director of Nursing, CWPT</p> <p>Acting Director of Nursing, SWFT</p> <p>Service Manager, Safeguarding, Quality and Assurance WCC</p> <p>Designated Nurse Safeguarding for Warwickshire</p> <p>Associate Nursing Director, GEH</p> <p>Equality and Child Protection Officer, NBBC</p> <p>Young People Legal Services Manager, WCC</p> <p>Headteacher, The Polesworth School</p> <p>Warwickshire Police</p> <p>Deputy Director of Public Health WCC</p> <p>Sports and Recreational Manager, Rugby Borough Council</p> <p>Head of Education and Learning WCC</p> <p>Deputy Director of Nursing, NHS North Warwickshire and Coventry and Rugby CCG (Deputising for Jo Galloway)</p> <p>Strategic Director, People Group WCC</p> <p>Portfolio Holder for Children's Services</p> <p>Director of Volunteering, WCAVA</p> <p>Assistant Director (Leisure & Community Development) North Warwickshire Borough Council</p> <p>Lay member</p> <p>Consultant Paediatrician Designated Doctor Child Protection</p> <p>Lay Member</p> <p>Warwickshire Youth Justice Service Manager, WYJS</p> <p>Assistant Chief Probation Officer, NPS, CSW</p> <p>Head of Service, Children and Families WCC</p> <p>Director of Quality and Performance South Warwickshire CCG</p> <p>Specialist Mental Health Services Manager of CAMHS, CWPT (Agenda item 3)</p> <p>CAMHS Commissioner, WCC (Agenda item 3)</p> <p>WSCB Development Manager</p> <p>WSCB Administrator</p> <p>WSCB Inter-Agency Learning & Improvement Officer</p> <p>WSCB Business Support Officer - Minutes</p>	ACTION
1.	Apologies for Absence	

	<p>The following were noted:</p> <p>John Coleman Service Manager, MASH Martin Cowan, Housing Advice Manager, Stratford District Council Jo Galloway, Chief Nursing Officer, NHS North Warwickshire and Coventry and Rugby CCG Neville Hall Assistant Director, CAFCASS Sarah Harris, Principal Social Worker, SEND Children’s Social Care Services Louise Mohacsi, Headteacher, St Nicholas C E Primary Councillor Jeff Morgan, Portfolio Holder for Children’s Services Adrian Over, Education Safeguarding Manager, WCC Minakshee Patel, Corporate Equality and Diversity Advisor, Rugby Borough Council DS Stephen Quinn, Warwickshire Police (DCI Nigel Jones, Deputising) Beth Sharpe, Deputy Head, Princethorpe College</p>	
1.	<p>Mike Taylor welcomed everyone to the meeting and introductions were made</p>	
2.	<p>Minutes of the last meeting and matters arising (action matrix)</p> <p>Minutes agreed as an accurate record. Still no Chair for Performance Sub-committee Beate Wagner is leaving so will need new Chair for Audit Sub-committee Beate Wagner informed the meeting that regional adoption agency (ACE) gone live today. Now in a position to provide adopters and matching children as a partnership with Coventry, Solihull, and Worcestershire and 2 associated voluntary organisations.</p>	
3.	<p>Child and Adolescent Mental Health Services (CAMHS) annual Local Transformation Plans (LTPs) and meeting the needs of vulnerable children and young people</p> <p>Board became aware that NSPCC had undertaken an audit of transformation plans and flagged that the transformation plan for Coventry and Warwickshire is not meeting the needs of young people who face maltreatment. NHS England has provided funding over 5 years to all CCGs to implement transformation of children’s mental health services to meet recommendations as set out in Future in Mind. NHS England requires local transformation areas to submit an annual plan which sets out what was achieved in the last year and what will be achieved in the forthcoming year. NHS England provides a list of key lines of enquiries that they require to be met before they assure each plan.</p>	

	<p>NHS England has assured 3 plans submitted by Coventry and Warwickshire since 2015.</p> <p>NSPCC applied an assessment criteria different from those expressed by NHSE in the plans, which did not include neglect and maltreatment.</p> <p>Key aims of the service focuses on vulnerable young people and there is a 2 year implementation plan.</p> <p>Accessibility is wider and helps to navigate the child to the right place, with instant reference to a professional and increased access from clinical point of view. The clinical input now increased from 1 to 3 and admin support has been improved.</p> <p>There are phone back clinics enabling consultations over the phone. Community hubs in Stratford, Rugby, Nuneaton and Bedworth, North Warwickshire and Leamington and Warwick and 2 priority areas are North Warwickshire and Stratford to try look at what the community needs.</p> <p>Each hub will have a link worker linking to the service and closely with schools re prevention and resilience work.</p> <p>There are many gaps in leaving care population and work has already started from mental health perspective to remedy this. Difficult to engage in mental health assessment in relation to children who are not in education but will employ youth workers with mental health background to take forward.</p> <p>Work has been undertaken with John Coleman around strategic link with MASH and having contact with targeted support.</p> <p>Beate Wagner raised the issue that we need to evidence that LAC get the right service. Michelle Rudd informed the meeting that at point of referral, LAC are prioritised if the referral states they are a LAC.</p> <p>Andrew Sjurseth confirmed the age range was going to extend up to 25 sooner rather than later.</p> <p>As part of assurance process by NHSE the plans are required to be signed off by CCG and HWBB.</p> <p>Will look to Strategic Governance Board for assurance for the quality of safeguarding. Thus there will be three routes for the SCB to ensure the safeguarding components.</p> <p>Mike Taylor thanked Michelle Rudd and Andrew Sjurseth for attending the meeting.</p>	
<p>4.</p>	<p>Lay Members' Question: Dissemination of WSCB information within partner organisations</p> <p>Deb Saunders said there had been a wide variety of responses but didn't feel any better informed about the process of how information gets to the right people and would have been better informed if people had given examples.</p> <p>Lisa Barker agreed to send response from WDC.</p> <p>Deb Saunders stated that if Board members were reassured then she would be reassured that messages which come out from the</p>	<p>LB</p>

	<p>Board are heard and digested by people on the frontline. Mike Taylor stated there was a variation in approach and how do those with lead responsibility know key message are picked up. Only children’s services mentioned the website. Need assurance that promotional materials linked to the website are referenced and used. Beate Wager stated there needs to be more publicity and visibility of promoting the WSCB website. Victoria Gould stated they did a poster hit in Shire Hall, 3 days later caretakers took them all down, Nigel Minns will take forward on behalf of Board. Posters are published on WSCB website and ‘something’s not right’ campaign is posted on Warwickshire CSE website. Need analysis and dissemination of what delegates are taking away from training. Jackie Kerby stated always do post course evaluations and did trial post 3 months evaluations with relevant line managers to evaluate impact on practice but had less than 2 per cent return. This made it difficult to quantify the impact the training is having will need to drive forth again with the training group. All the training embeds the learning from the SCRs. Needs to be more promotion of the website and analysis of the hits. Mike Taylor thought that the GEH model of following up over last 12 months of staff experience of safeguarding and how well they had been supported in dealing with it was a good example for members to consider applying. Noted that the inconsistent response had validated the question being put and had raised issues for member agency attention.</p>	<p style="text-align: center;">NM</p> <p style="text-align: center;">JK</p>
<p>5.</p>	<p>Early Help Peer Review: feedback and implications for WSCB</p> <p>LGA’s asked to undertake a peer review and report outlines the findings, recommendations, action plan and survey analysis. Review took place from 13th – 15th November and key lines of enquiry were to unpick some of the issue in early help which had been highlighted by Ofsted and by this Board. Draft report in December, just received finalised report Had a reasonably good response and a very good one from Education. Need to simplify how we explain early help and review strategic governance. Lean action plan designed to pick up particular issues and will be overseen by County Council’s Children’s Transformation Board. Recently held first meeting which looked at the action plan and made a few revisions and led by Bill Basra. Action plan highlighted clarity around information and further work on governance. Positive message around people on the frontline wanting to work</p>	

	<p>together and make it right delivering more services in children and family centres. Families need to see easy pathway for them to get help.</p> <p>Mike Taylor raised the question around unsure about the balance between the Board and the delivery assuring the effectiveness of the safeguarding component within that as opposed to overall effectiveness of early help strategy.</p> <p>It is important to differentiate the role and responsibility of the partnership in this context and recognise that WSCB has a fundamental responsibility to evaluate the effectiveness of safeguarding in Warwickshire which includes early help.</p>	
6.	<p>Review of Board Arrangements</p> <p>Board is currently working to Working Together to Safeguard Children 2015.</p> <p>With changes proposed in the Child care and Social Work Act resulting from the Wood review, a revised WT has been produced. This has been out for consultation and is in the process of being finalised. The document issued by government is dated April 2018 which would indicate final version would be out in the next couple of months.</p> <p>There will be 3 safeguarding partners in Warwickshire, LA County Council, Chief Officer of Police and the CCGs.</p> <p>They will have a duty to establish and publish safeguarding service for their area and engage with relevant partners to ensure they are fully engaged and advised.</p> <p>They are also required to establish a scrutiny mechanism which ensures safeguarding services within their area.</p> <p>A decision of these partners last year was that the WSCB and WSAB have a joint chair and that the boards meet on same day and allow for a crossover discussion where there are common items of interest to the 2 Boards.</p> <p>Next WSCB is 26th April 10.30 – 12.30 at Council Chamber, Shire Hall, followed by crossover lunch time event and the WSAB at 2.30pm, further dates subject to review.</p> <p>Safeguarding partners look to align as far as possible governance activities e.g. priority setting, budget allocation and strategic and business planning.</p> <p>Contributions from partner agencies will remain the same for the coming financial year.</p> <p>A review has been commissioned to look at of support functions to each of the Boards, what capacity is there and what potential is there for crossover integration. Already in place is a piece of work looking at commissioning of SCRs, DHRs and SARs.</p> <p>Mike Taylor is engaging with the 6 joint chairs of the West Midlands could work collectively to take this forward and draw on experience of others regionally and nationally.</p> <p>Nigel Minns informed the meeting that he has spoken to</p>	<p style="text-align: right;">MT</p>

	<p>colleagues regionally and doing something jointly with Coventry would work from a Health perspective (CCG) but not from a Police perspective. Noted that there are areas of joint work with Procedures and CDOP already in place.</p> <p>Need to be careful what we do and how we do it and not rush into anything as WT should be out soon.</p> <p>Beate Wagner said should not review constitution until clear how we want to take WT forward.</p> <p>Mike Taylor to undertake in discussion with safeguarding partners to ensure both boards are kept apprised of what is happening.</p>	<p>MT/CCGs/Police</p>
<p>7.</p>	<p>Refresh of WSCB Training Strategy</p> <p>Refresh of strategy which was agreed for 2014 – 2017. At that time WSCB stopped delivering basic awareness training which is now a single agency responsibility.</p> <p>Focus of Board’s training will be multi-agency training on core working together activity, learning from SCRs and audit activity single agency training around CSE as part of CSE training strategy.</p> <p>Feedback from governance group is to consider whether a training sub-committee was needed to run those strategic functions or whether it could be done by meeting on working group basis to do particular pieces of work.</p> <p>Mandy Braimbridge informed the meeting that there are some on-going conversations and debates around how CQC believe the training should be and that all health staff should have level 3 training. The Board considered excessive and undeliverable.</p> <p>To meet with named nurses to see whether the offer we have is useful as it is or whether there are different things we need to think about to take this forward in the context of CQC requirements.</p> <p>Training strategy agreed.</p>	<p>CH/JK</p>
<p>8</p>	<p>Updates from sub-committees and Partnership Boards.</p> <p>On behalf of Special Cases subcommittee Peter Sidebotham has tabled an update of current cases, 3 current reviews, 2 SCR and 1 LCR. One case still looking at and have considered 3 other cases.</p> <p>Andy Wade informed the meeting now have new joint Policy and Procedures sub-committee combined with Coventry which Andy Wade chairs. Joint website hosted by Tri-x, identified first tier policies and procedures which will operate jointly. 2nd tier policies and procedures will be worked on in due course.</p> <p>Facility on website for staff to register for updates.</p> <p>Victoria Gould feedback that the Family Justice Board met in January and Mike Taylor will be invited to the next meeting.</p> <p>At previous meeting there had been a presentation from Police</p>	<p>MT</p>

	<p>Alliance on draft protocol for sharing of information between Police and social care. Final version awaited.</p> <p>Family Justice Board has an expectation that care proceedings are completed within 6 months. At the moment, proceedings are taking about 28 weeks. Ministry of Justice are keeping an eye on our local area.</p> <p>New project started for adolescents where care of the children is affected by drugs and alcohol abuse by carers and intervention is put into the families. Adolescents in care proceedings will meet with District Judge every 2 weeks to see how things are working for them and ensure they have a support package in place.</p> <p>Nigel Jones informed the meeting that CSE and Trafficking subcommittee are meeting on 2nd February 2018 and will be signing off CSE procedures. Discussing a new assessment tool for children making a holistic assessment. This will launch around March.</p> <p>Chris Malone feedback that Education subcommittee met in January and reminded themselves of ToR.</p> <p>Film presented about self-harm but felt it was not right to promote to schools in Warwickshire. Critiqued the transgender tool kit which is being developed which has now been shared with schools.</p> <p>Continuing work in relation to 2 consultations, keeping children safe in education and relationships in sexual education.</p> <p>Katrina Symonds informed the meeting that at CDOP the lead nurse for palliative care for the children who are on neonatal unit, is not being called into unit as often so there is the opportunity for children to be taken home to die.</p> <p>PME not meeting as there is no chair at present.</p>	
<p>9.</p>	<p>AOB</p> <ul style="list-style-type: none"> • BASPCAN Congress 8 - 11th April at University of Warwick full programme is on website. Tuesday 10th April having interfaith event in Coventry Cathedral open to anyone Jatinder Singh from Warwickshire Inter Faith Forum will be a key note speaker. BASPCAN offering 10% discount for groups of 3 or more. • New JTAI theme –CSE and County Lines Jenny Butlin-Moran informed the meeting that if WCC is selected for JTAI, the theme for this inspection is child sexual exploitation and children missing from home care or education. Will be a multi-agency inspection so will include Ofsted, CQC, Constabulary, Fire and Rescue and Probation. Previously done scoping exercise and used Governance Group to oversee preparations. 	

	<p>Proposal is to set up scoping group for the LA who will lead on logistics side Cornelia suggested that the CSE subcommittee will be part of that preparation.</p> <p>Will need to identify cases for the audit, members of Audit subcommittee have agreed they will be point of contact in each agency. The first task for each agency is to find out if they are providing services to the children on the list. They will want to know if there are any adults in the household who are known to probation.</p> <p>The first scoping meeting will look at logistics and types of data. If not selected for a JTAI this would be good practice in any event.</p> <p>.</p>	
10.	<p>Reflections</p> <p>Mike Taylor acknowledged that this is Beate Wagner's last meeting and although his contact has been quite brief, it has been substantial with significant insight and constructive challenge and strong leadership in the County Council around safeguarding.</p> <p>Mike Taylor wished Beate Wagner well on behalf of the SCB</p>	
11.	<p>Date of next meeting</p> <p>Thursday 26th April 2018, 10.30 – 12.30, Council Chamber, Shire Hall, CV34 4RL followed by buffet lunch for both WSCB and WSAB, WSAB commencing 2.30pm.</p>	