

**Minutes of the Meeting of the Warwickshire Safeguarding Children
Board meeting held on 19th July 2018 at Committee Room 2 Shire Hall,
Warwick**

Present	
<p>Mike Taylor Bill Basra Moira Bishop Andrew Bourne Jackie Channell John Coleman Craig Dicken Victoria Gould Sarah Harris Cornelia Heaney Nigel Jones Sally Lightfoot Nigel Minns Councillor Jeff Morgan DCI Andy Nolan Minakshee Patel Simon Powell Holly Reid Councillor Andy Sargeant Kate Sahota Katherine Skudra Alison Walshe Dilly Wilkinson Lucy Young Pat Convery</p>	<p>Interim Independent Chair of Warwickshire Safeguarding Children's Board Service Manager Early Help Representing Fiona Burton Head of Service, Warwickshire and West Mercia CRC Designated Nurse Safeguarding for Warwickshire Interim Head of Service, Children and Families Equality and Child Protection Officer, NBBC Young People Legal Services Manager, WCC Principal Social Worker and SEND Children's Social Care Operations Manager Assurance, Children & Families Business Unit CSE Co-ordinator Service Manager, Specialist Intervention Service Strategic Director, People Group WCC Portfolio Holder for Children's Services Warwickshire Police, representing Stephen Quinn Corporate Equality and Diversity Advisor, Rugby Borough Council Assistant Director (Leisure & Community Development) North Warwickshire Borough Council Prevention Manager, p.h.i.l. Representing Councillor Williams Commissioning Lead, Children's Public Health, representing Helen King Warwickshire College Director of Quality and Performance South Warwickshire CCG Deputy Director of Nursing, GEH Independent Reviewer WSCB Business Support Officer - Minutes</p>
	ACTION
Apologies for Absence	

	<p>The following were noted:</p> <p>Daljit Athwal, Executive Director of Nursing – Interim, GEH represented by Dilly Wilkinson</p> <p>Fiona Burton, Acting Director of Nursing, SWFT represented by Moira Bishop</p> <p>Jenny Butlin-Moran, Service Manager, Children and Families Business Unit</p> <p>Linda Cane, Head of Practice, CAFCASS</p> <p>Martin Cowan, Stratford District Council</p> <p>Jo Galloway, Chief Nursing Officer, NHS North Warwickshire and Coventry and Rugby CCG represented by Alison Walshe</p> <p>Jennie Harmston, Designated Lead for Safeguarding Children and Adults, CWPT</p> <p>Sue Ingram, VAWG Development Manager</p> <p>Jackie Kerby, WSCB Inter-agency Learning and Improvement Officer</p> <p>Helen King, VAWG Development Manager, represented by Kate Sahota</p> <p>Tom Kittendorf, Sports and Recreational Manager, Rugby Borough Council, represented by Minakshee Patel</p> <p>Chris Malone, Head of Education and Learning</p> <p>Kate Morrison, Director of Volunteering, WCAVA</p> <p>Adrian Over, Education Safeguarding Manager</p> <p>DS Stephen Quinn, Warwickshire Police, represented by DCI Andy Nolan</p> <p>Child Protection</p> <p>Katrina Symonds, Lay Member</p> <p>Lesley Tregear, Warwickshire Youth Justice Service Manager, WYJS, represented by Jeanette Staley</p> <p>Councillor Chris Williams, represented by Councillor Any Sergeant</p>	
<p>1.</p>	<p>Welcome and introductions</p> <p>Mike Taylor welcomed everyone to the meeting and reminded everyone to sign in.</p> <p>Introductions were made.</p> <p>Mike Taylor acknowledged the sudden passing of Adrian Mcgee and his contributions to both Boards were greatly valued. He was always forthcoming, both about what he did and did not know, helpful and made a constructive contribution to the Boards. Very sad loss for his family and all his work colleagues.</p>	
<p>2.</p>	<p>Minutes of the last meeting and matters arising (action matrix)</p> <p>Victoria Gould to send amendment to Pat Convery otherwise minutes agreed as an accurate record.</p> <p>Regarding action matrix concerning those RAG rated red most of them are in hand and picked up in the revised work programme for the Board and the Board Manager arrangements.</p>	

	<ul style="list-style-type: none"> • Recruitment to Independent Chair Interviews taking place 20th July 2018, strong shortlist of 3 candidates. Candidates will meet with Cornelia Heaney and Amrita Sharma. Stakeholder panel established which represents the Board and has some user engagement as well. Formal panel in the afternoon with lead agencies which will begin with an agreed presentation, appointment to be confirmed by Chief Executive, David Carter. Mike Taylor will then arrange hand over and concluding transfer to joint chair. • Board Manager arrangements Discussion has proceeded tied into the budget. Mike Taylor has completed budget report which has gone to new partners for consideration and decisions have been reached and worked through, do have staffing implications because of revenue budget. With Cornelia Heaney's departure it means there is room for manoeuvre re staffing structure to support both Boards. Nigel Minns stated they are looking at 2 different things an interim arrangement and a future arrangement which will be based upon Working Together 2018 changes. 	
3.	<p>'Sophie' SCR</p> <p>Potentially a huge review because 'Sophie' was living in a number of different local authorities, but the scope of the review was to look at work of Warwickshire practitioners.</p> <p>Sophie was in a cohort of children with complex needs and out of 700 looked after children probably about 20/30 young people are in this cohort. Review team set research question for these extremely vulnerable children.</p> <p>The review identified a number of underlying patterns in the system, such as, practitioners working in silo, which did not improve the outcomes for Sophie.</p> <p>Lucy Young, Lead Reviewer for the SCR presented the findings of the review.</p> <p>Finding 1: There are a small number of children in looked after system who really worry everyone. Challenge to strategic leaders to actively identify children who fall into this group and empower practitioners to think differently how to meet needs of these children. Practitioners felt they did not have the power to step outside the box, maybe budget based.</p> <p>Finding 2: Focus on young people with complex mental health and</p>	

or emotional needs. There is more likelihood for a child with a disability to have a more focused team approach. Whereas, Sophie, who had never had a clear diagnosis but had mental health difficulties her whole life, was never identified in the context. Need to have someone at board level as a champion for these children.

Finding 3: For most of the children in this cohort, a lot of their placements are out of area which means that social workers do not always know who to contact when child placed out of county. Sophie has been the most settled in Warwickshire within the last 2 years. Need to prioritise most complex children within our area otherwise more difficult to keep them safe.

Finding 4: IRO role is really one of quality assurance and to have independent overview of the case. Reviews took place but, because Sophie moved around, there would be a different cohort of people every time. Need to think how IROs can be supported and ensure care plans are realistic and properly reviewed.

Finding 5: All plans, PEPs, health care action plans, placement plan should be looked at holistically and sit under the umbrella of the care plan.

Finding 6: There was never any mention of permanence for Sophie but there was no plan for her to go home. Sophie needed a sense of belonging; placements were found but usually in an emergency. There wasn't an outcome based approach to give her a sense of permanence or an understanding of why she was in care.

Finding 7: Challenge of holding together health history of a LAC who has moved around a lot. Were not able to get GP records for Sophie.

Mike Taylor stated that it seemed that the core issue was identifying the scale of this complex needs cohort. He considered some of the findings related to most LAC.

It was agreed the report findings be reviewed by a task and finish group to identify relevant actions and recommendations for change/improvement. John Coleman agreed to support the task and finish group and would be happy to Chair. He would arrange for the outcome of this work to be presented to a future meeting of WSCB.

Mike Taylor thanked Lucy Young and the Review Team for their work. Mike Taylor also acknowledged Cornelia Heaney's departure and the contribution she has made to the Board expressing appreciation on behalf of the Board for her work.

JCol

4.	<p>Early Help Strategy – Presented by Bill Basra</p> <p>This is a direct result of the Peer Review conducted last year in November commissioned by Children and Families Business Unit and WSCB. One of the key findings was production of early help strategy which has been duly actioned and is a multi-agency endeavour.</p> <p>Multi-agency conference held on 2nd July where strategy was considered and made some further refinements from comments received that day. Focused on priorities and actions for delivery of the strategy and flesh out the 5 commitments.</p> <p>Establishing measures in reviewing the progress in relation to strategy and presented today to be endorsed by the Board and then start work on action plan and bring back to Board at a later date</p> <p>Mike Taylor hesitant for the Board to have ownership as delivery issue is a multi-agency executive responsibility.</p> <p>John Coleman stated the last inspection of the Board said it requires improvement so the Board should address that early help is the 4th strategic aim of the Board and should have the assurance and ownership as collective agencies.</p> <p>Mike Taylor worried about the Board’s role as in terms of a strategic plan and consequent delivery the actions are not the ownership of the Board and the actions rest with the agencies. The Board is there to ensure they do what they said they would do. The Board should retain an endorsement and monitoring function.</p> <p>Nigel Minns stated that historically the strategy would be owned by Children’s Trust Board and be assured by a safeguarding board but Warwickshire does have another multiagency body that operates like the trust board did.</p> <p>Alison Walshe suggested having multi-agency logos on the documents and have a paragraph in the document stating the WSCB endorses the content of the strategy and through its assurance role will monitor its delivery by seeking performance reports going forward.</p> <p>Report was agreed and document endorsed</p>	
5.	<p>WSCB Training Annual Report</p> <p>No one available to present document. On the recommendation of the Chair, Board noted the report and agreed any comments to be referenced to Jackie Kerby.</p>	
6.	<p>p.h.i.l. (Homeless prevention) and Safeguarding</p> <p>p.h.i.l. is a county wide project funded by central government and is prevent homelessness at an earlier stage. It plays an important role in identifying safeguarding issues for all the cases that are referred. It also works to elevate safeguarding issues around homeless by preventing the homelessness happening in the first place and potentially by referring to specialist agencies that can assist with related issues like mental health or drug or alcohol dependency.</p> <p>The report was acknowledged and endorsed.</p>	

	<p>Mike Taylor thanked Holly Reid for presenting the report and the Board confirmed support for the application of this scheme locally.</p>	
<p>7.</p>	<p>Revised Working Together chapters 4 and 5 Peter Sidebotham not present at the meeting. The papers are Peter Sidebotham’s analysis of chapters 4 and 5 of revised working together. The Board acknowledged this useful summary and contribution to the thinking which will need to take place led by the Safeguarding Partners going forward.</p>	
<p>8.</p>	<p>Agency Updates</p> <p>Children and Families Strengthening Families Service Warwickshire Children and Families business unit has developed a new approach for CIN and Targeted Family Support, called Strengthening Families. Service is for children aged 0 – 18 and as of 1st May is now a County wide service across 5 districts. Has a POD delivery model which consists of 1 Strengthening Families social worker, 1 Strengthening Families team manager, 4 – 6 FSWs and admin support in each district. Supervision for social workers is provided by countywide Operations Manager and a social work team manager. Pod will support about 100 children and the aim is to work the plan around a timescale of 16 weeks and will review every 4 – 6 weeks with an enhanced review at 12 weeks where next steps and ongoing timescales are agreed. Strengthening Families social worker makes sure the plan is reviewed every 4 – 6 weeks and ensure it is SMART and effective. Social worker can be allocated 50 children at any given time with FSW undertaking the direct intervention and will be managed by Strengthening Families Team Manager and will be responsible for allocating their work. The team Manager will co-ordinate the weekly allocation meeting and co-ordinate locality panels. Next phase will be working with children’s centre leads and staff around transition of FSW staff in advance of TUPE process. Alison Walshe asked what would happen if there was a family in desperate need of this support but won’t accept input from social care. Sally Lightfoot informed the meeting that people doing the direct work are FSW who are very tenacious about gaining the trust of family members. They spend a lot time going back time after time in order to try and engage and are utterly reliant on their interpersonal skills to make that connection. Mike Taylor thanked Sally Lightfoot for her presentation.</p> <p>Public Health Homeless families accommodated in Warwickshire One of the services Kate Sahota commissions is Health Visiting, which has brought to her attention around 20 families placed in a</p>	

	<p>hotel in the county who have come from Birmingham. Contacted Stratford District Council who got in touch with Birmingham to remind them of their requirement to keep the district Council informed who can then advise Health Visiting Service. The Health Visiting Service operates on a residential basis so any families who move into the area even on a temporary basis fall under remit of Health Visiting service who are there to provide support.</p> <p>The question was raised as to whether our District and Boroughs are doing what is expected of them in terms of information exchange and referral of vulnerable families.</p> <p>These families are not thinking they need to register with a GP as they are only there on a temporary basis.</p> <p>Moira Bishop stated that this issue has recently been raised by Health Visitors having uncovered safeguarding concerns.</p> <p>Mike Taylor queried whether there is anything in safeguarding procedures which covers this issue.</p> <p>Jackie Chanell said we need to understand why these families were placed in this hotel, what the subsequent risks are and who the placing agency should notify, especially if there are safeguarding issues for these families. John Coleman stated that the expectation is the responsibility lies with the local authority who placed them and if there is a safeguarding concern and if regularly using this hotel to make checks with the local area around whether there are any other risky adults placed there. John Coleman queried whether there were any Warwickshire children placed in other areas where this has happened.</p> <p>Proposal: draft a letter which goes out to housing placement authorities on a West Midlands basis, Mike Taylor and Kate Sahota to liaise.</p> <p>Review our procedural position in terms of transfers, movement of vulnerable families and processes. John Coleman happy to check procedures and suggested that Districts and Boroughs check theirs and respond to him.</p>	<p>KH/MT</p> <p>JCol</p>
<p>9.</p>	<p>Sub-committee updates</p> <p>CSE</p> <p>Criminal exploitation is becoming more of an issue and we need practitioners to be better trained and informed in ways of working. In April launched new CSE procedures and new assessment tool which are underpinned by trauma theory and practice approach. Should be a child centred approach with trust being at the centre. Need staff to be trained and supported to undertake this practice. Need to recognise that trauma may be the root cause of young person's health, mental health, and behaviour bond with their abusers and look on practitioners in a negative way. Trauma informed practice is central to what we want to achieve and</p>	

there is a national focus on this and is evidenced based that it is an effective way of working.
 Have done some awareness raising at launch events but training needs to be embedded in all staff.
 Board members to use internal communication channels to promote the CSE web-page to their staff and consider what additional information, training or support is required by their staff to support effective implementation of new trauma informed, assessment and intervention model.
 In terms of criminal exploitation particularly looking at County lines, modern slavery and involving children in drug supply chains, should maintain the momentum of the progress CSE subcommittee has made although still has lots to do.
 Recommended CSE priority is extended to include criminal exploitation issues and CSE subcommittee should be re-constituted to develop and progress the strategy for the range of work which is required
 Mike Taylor very positive about report and its content...
 Recommendations commended and agreed.

Special Cases

Peter Sidebotham had tabled report on Special Cases, noted and received

Performance, Monitoring and Evaluation

Options paper put together and a meeting held with Cornelia Heaney, Jackie Channell, Jeanette Staley, Jo Galloway and Mike Taylor to look at what the options are and people were in favour of option 2

A ‘sponsorship’ model in which a board member takes on the role of responsible officer and provides leadership to the work of a sub-committee in collaboration with a sub-committee chair. In this model the sub-committee chair would not necessarily need to be a board member. The chair would attend the Business group, and would meet with the ‘sponsor’ to; draw up and agree the work plan for the sub-committee; monitor progress; ensure robust systems, processes and escalations are in place; and to escalate issues that require more seniority to resolve.

Jo Galloway to take on role as sponsor but need to still appoint a chair.

Gathering and analysing the Board’s quarterly dataset requires significant resource. The dataset has been revised over time to increase the range and sources of data and ensure that it is genuinely multi-agency. This has made the task of gathering the information and preparing it for dissemination a larger task, and when people who have been providing information leave their job it has been a protracted task to identify an alternative contact.

	<p>Historically this has been provided via admin support available to the sub-committee chair, as has the admin for sub-committees generally.</p> <p>Need to ensure we collate the right data, WSCB to consider commissioning some business intelligence capacity to assist with analysis of performance data.</p> <p>Need to look at how we embed quickly.</p> <p>Alison Walshe stated there is a meeting in September to look at governance arrangements for the 2 Boards and that there is an opportunity of merging some subcommittees particularly when talking about data and transition. Happy to approve report as an interim but pending that discussion.</p> <p>Nigel Minns stated that partners had met and agreed to hold a workshop to talk about future arrangements for the Board, budget arrangements, constitution and take recommendation to the next Board</p> <p>Agreed report with proposals and will be part of September review</p>	
10.	<p>Any Other Business</p> <p>Mike Taylor acknowledge the contribution Andy Nolan has made to the WSCB which has been highly valued and wished him well in his regional work going forward.</p>	
11.	<p>Date of next meeting</p> <p>Thursday 22nd November 2018, 10.30 – 12.30 Northgate House Conference Centre, Warwick, CV34 4JH</p>	