

**Minutes of the Meeting of the Warwickshire Safeguarding Children  
Board meeting held on 3 November 2016**

<b>Present</b>		
<p>David Peplow Rebecca Bartholomew</p> <p>Andrew Bourne Jenny Butlin-Moran Moira Bishop</p> <p>Jackie Channell</p> <p>John Coleman Martin Cowan Craig Dicken Keith Drinkwater Victoria Gould Sarah Harris Cornelia Heaney Bill Hunt Sue Ingram</p> <p>Helen King Adrian McGee</p> <p>Kate Morrison Minakshee Patel Simon Powell Peter Sidebotham Sally Taylor Jeanette Staley Alison Walshe Councillor Chris Williams Linda Downes Dara Lloyd Bill Basra</p> <p>Jamie Soden</p>	<p>Independent Chair</p> <p>Director of Quality, Safety and Personalised Care, Warwickshire North CCG</p> <p>Head of Service for Warwickshire, Probation CRC Service Manager, Service Development and Assurance, Children's Named Nurse Child Protection, CWPT Deputising for Mandy Brambridge</p> <p>Designated Nurse for Child Protection Warwickshire WNCCG/SWCCG/CRCCG</p> <p>Service Manager, MASH</p> <p>Housing Advice Manager, Stratford District Council</p> <p>Equality &amp; Child Protection Officer, Nuneaton &amp; Bedworth BC Lay Member</p> <p>Young People Legal Services Manager, WCC</p> <p>Principle Social Worker, WCC</p> <p>WSCB Development Manager, Safeguarding Team</p> <p>Deputy Chief Executive, Warwick District Council</p> <p>Violence Against Women and Girls Strategy Development Manager, Community Safety Team</p> <p>Deputy Director of Public Health, WCC</p> <p>Temporary Det Chief Superintendent, Warwickshire and West Mercia Police</p> <p>Director of Volunteering, WCAVA</p> <p>Corporate Equality and Diversity Advisor, Rugby BC</p> <p>Assistant Director(Leisure &amp; Community Development) NWBC</p> <p>Consultant Paediatrician Designated Doctor Child Protection</p> <p>Interim Head of Service for Education and Learning Youth Justice Service, Deputising for Lesley Tregear</p> <p>Director of Quality &amp; Performance, South Warwickshire CCG</p> <p>Nuneaton and Bedworth Borough Council</p> <p>Panel Manager, Child Death Review Service, WCC</p> <p>Priority Families Manager, WCC</p> <p>Interim Deputy Director of Nursing, Coventry and Rugby CCG (Deputising for Glynis Washington)</p>	
		<b>ACTION</b>
<b>1.</b>	<b>Apologies for Absence</b>	
	The following were noted:  Mandy Brambridge, Assistant Director of Nursing, CWPT John Dixon, Interim Strategic Director, People Group	

	<p>Tom Kittendorf, Sports and Recreational Manager, Rugby Borough Council</p> <p>Helen Lancaster, Director of Nursing SWFT</p> <p>Michelle Norton, Director of Nursing, George Eliot Hospital</p> <p>Adrian Over, Education Safeguarding Manager, Safeguarding</p> <p>Katrina Symonds, Lay Member</p> <p>Lesley Tregear, Implementation Lead for MASH</p> <p>Beate Wagner Head of Service, WCC</p> <p>Glynis Washington, Interim Chief Nursing Officer, Coventry &amp; Rugby CCG</p>	
<b>2.</b>	<b>Declaration of Any Other Business</b>	
	None	
<b>3.</b>	<b>Minutes of the extraordinary meeting held on 29 September 2016</b>	
	<p>It was noted that the minutes of the last meeting had been agreed at the extraordinary meeting held in September.</p> <p>The minutes from the extraordinary meeting were agreed as an accurate record with an action that the attendance would be double checked against the signing in information.</p>	<b>Check attendance against signing in sheet for Extraordinary meeting</b>
<b>4</b>	<b>Matters Arising</b>	
	The Chair read out a letter circulating around the independent chairs' network from the Department of Education regarding the new legislation bill that is due to receive Royal Assent in summer 2017 with a completion date expected in January 2018. The letter would be circulated to members of the Board.	<b>Cornelia Heaney to issue letter with the minutes from this meeting</b>
<b>5</b>	<b>Child Death Overview Panels – Annual Report 2015/16</b>	
	<p>Dara Lloyd, Child Death Overview Panel Manager (Coventry, Solihull and Warwickshire Safeguarding Children Boards) presented the key points of the report to the Board.</p> <p>1) It was noted that the number of notified children's deaths in 2015/16 was 35. This was the same in 2014/15 and the same as the average number of notified deaths since 2008.</p> <p>2) The highest number of deaths reviewed was in the neonatal</p>	

	<p>category where a child typically lived less than 28 days and in the majority of cases would never leave hospital. This was reflected in Warwickshire as a whole, the sub-regions of the County as well as Nationally.</p> <p>3) 31 of the notified deaths were reviewed; with over 50% found to have had modifiable factors. These factors had an almost 50/50 split between provision of care factors and lifestyle factors.</p> <p>4) A key finding of the report identified that there was a lack of a clear care pathway for pregnancy with multiple births. The three CCG groups were all in favour of developing a pathway for this.</p> <p>5) SIDS continued to be reviewed. 20 had been reviewed since 2008 with 17 having contributing factors of sleeping arrangements including co-sleeping with one or both parents. A safe sleep assessment was now incorporated in the red book and carried out by midwives and Health Visitors.</p> <p>6) Department of Education (DoE) statistics released in July 2016 are for reviewed deaths only; not notified. The findings of the Warwickshire board mirrored those from the DoE.</p> <p>7) The CDOP database was due for release in 2018 with tenders due in December 2106. Collaborative partnerships were all working well towards this.</p>	
<b>6</b>	<b>SCR Updates – Publication of H SCR</b>	
	<p>Members of the Board were reminded that at the extraordinary meeting agencies had been asked what actions they were taking with regards to SCRs – responses were due by 4 November 2016.</p> <p>The publication of the H SCR in an un-redacted form was now unlikely due to the potential impact on the surviving children. Work was being undertaken to commission a heavily redacted version so that the learnings from the case could be published.</p>	
<b>7</b>	<b>Childs Journey – update and new processes</b>	
	<p>Bill Basra, Priority Families Co-Ordinator, presented an update for the Board on the actions and processes from the report noting that the journey of a child brings together several different</p>	

	<p>transformational pathways. The guiding principal of the report is the right help at the right time by the right people.</p> <p>The Board noted that the key progress that had been made since April 2016 was establishing a shared understanding of the mainstreaming actions of the programme and the streamlined systems that allow a suite of interventions that avoid escalation.</p> <p>Current work included exploring community capacity models and community resilience -there was a lot of good work from the Smart Start programme involved in this.</p> <p>John Coleman, MASH Service Manager, informed the Board that there was a lack of awareness surrounding the Threshold Document. WSCB Referral training delivered by MASH staff was available which looked in detail at the threshold document. A widespread discussion about the threshold document was encouraged across all the agencies representatives on the Board.</p> <p>Members of the Board noted the recommendations from the report and noted the following –</p> <ul style="list-style-type: none"> <li>i) The developments to date.</li> <li>ii) That the Board endorses the direction of travel including the implementation of the Single Assessment.</li> <li>iii) The Board recommended that assurance was given from across the District and Borough Councils that the threshold documents makes up part of the training provided and that there was a mechanism in place for spreading information across the workforce. Reassurance was to be provided to the Board by 1 December 2016 and will be presented at the next Board Meeting with an overall update on the Child’s Journey programme in six months.</li> </ul>	<p><b>Members of the Board to provide assurances by 1 December regarding Threshold Document.</b></p>
<p><b>8</b></p>	<p><b>Early Help process and plans – G family SCR</b></p>	

	<p>This was an activity where Board members were placed into groups to work towards the objective of addressing the questions that were raised in the extraordinary meeting. There were five questions and each group was given a selection of to look at.</p> <p>It was noted that there was insufficient time during the meeting to look at the work done by each of the groups. The work was collected and would be presented to the Business Group to create a unified response.</p>	<p><b>Cornelia Heaney to coordinate the work completed on the five questions and present to the Business Group</b></p>
<b>9</b>	<b>Quarter 2 performance data</b>	
	<p>The information was not available for the meeting and would be sent out to all Board members as soon as possible. If there were any questions following the Q2 information, Board members were asked to send them directly to the business team.</p>	
<b>10</b>	<b>Proposal for revising agency contribution to WCSB budgets</b>	
	<p>Members were presented with a report suggesting a model for re-distributing agency contributions to the WCSB and its successor safeguarding partnership. Members acknowledged that the Learning Development grant from the County Council was no longer available and that this would leave a shortfall of £40k.</p> <p>The Chair proposed that a meeting with the safeguarding partners would be convened to discuss the future split of contributions to the budget.</p> <p>It was noted by members that the Adults Governance Board had recently discussed the same proposals and had organised a meeting for 14 December 2016. Members of the Board were informed that currently no representatives from District or Borough Councils had been invited to the December meeting.</p> <p>Members agreed that District and Borough representatives would be</p>	

	<p>invited to the December meeting so that discussions could start.</p> <p>The following points were also noted –</p> <p>i) 2018/19 – new structures will need new funding and the long term planning needed to start now.</p> <p>ii) The shortfall of £40k for the next financial year needed to be resolved by the Board.</p> <p>iii) The level of review activity had already impacted the funding reserves and up to 50% had already been committed for other activities,</p>	
<b>11</b>	<p><b>Lay Members’ question</b></p> <p><b>i) What contribution might partner agencies make to recognising and responding to bullying and supporting families affected by it?</b></p> <p><b>ii) What help was available to tackle bullying behaviour? Is it sufficient?</b></p>	
	<p>Members were asked to note that the two questions presented included all forms of bullying including on-line.</p> <p>It was agreed that members would prepare written submissions with regard to the Lay Member questions to be included at the next Board meeting. Submissions are due by 13 January 2017.</p>	<p><b>Members to prepare response by 13 January 2017</b></p>
<b>12</b>	<p><b>Updates from agencies – including update on recent Peel and CQC inspections.</b></p>	
	<p>CQC – an inspection was carried out in August 2016; the final report was due by the end of 2016.</p> <p>The inspection identified very good practice and positive innovations as well as some areas to improve such as staff training; although an action plan was already in place to address this.</p> <p>A visit to the MASH was included in the inspection.</p>	

	<p>After the publication of the final report, an action plan would be created and shared with the Board.</p> <p>PEEL - PEEL is the HMIC programme to draw together evidence used to assess the effectiveness, efficiency and legitimacy of the police.</p> <p>The most recent inspection was Efficiency with the report published today (3 November 2016). Overall the finding of the report was good.</p> <p>Legitimacy was inspected in summer 2016 and the final report was expected in December 2016. The overall expectation is that it would be a positive report with some areas of improvement identified.</p> <p>The Effectiveness report highlighted some challenges arising from combined working with West Mercia although the final report was not due until March 2017.</p> <p>Board members recognised that the MASH continued to work through a backlog of referrals in order to achieve Gold Standard.</p>	
<b>13</b>	<b>AOB</b>	
	<p>The Board was informed of the BASPCAN International Congress planned for 2018. The theme of the event was creative thinking outside the box and would include some speakers from outside Safeguarding Children.</p> <p>The Board was invited to take part and use the opportunity to flagship local services</p>	
<b>14</b>	<b>Reflections</b>	
	<p>The Chair asked partners to share what they had gained from the meeting. The following points were noted:</p> <ul style="list-style-type: none"> <li>• The group exercise; answering the questions led to finding positive ways forward.</li> <li>• CDOP; recognising how much work was being done in the area.</li> <li>• CDOP report; highlighting training opportunities.</li> <li>• Board members felt reassured about the work going forward on the threshold document.</li> </ul>	

<b>13</b>	<b>Other Business</b>	
	None	
<b>14</b>	<b>The meeting closed at 16.35</b>	
<b>15.</b>	<b>Date of next meeting</b> Tuesday 31 January 2017 at 2pm, Saltisford Building	