



Warwickshire Safeguarding Children Partnership Training Standards and Etiquette

Warwickshire Safeguarding Children Partnership provides a wide range of multi-agency training focused on both key safeguarding priorities and emerging themes.

All training is free of charge and to ensure that all participants receive the best experience, they are expected to attend with professionalism and respect for the learning environment.

Delegate Expectations:

- Delegates are expected to arrive on time for every training session. For in-person training, it is recommended that delegates arrive at least 15 minutes early to allow sufficient time for registration and ensure a prompt start.
- Delegates are expected to communicate respectfully, maintain confidentiality and uphold safeguarding principles throughout the training session to ensure a safe and inclusive environment for everyone.
- For online training delegates must have their cameras on and microphones on mute (unless required to interact) at all times.
- Delegates must attend online training in a suitable environment, free of interruptions.
- Delegates should be prepared to interact with the trainer and engage with any training activities as part of the session.
- Delegates must notify WSCP by emailing wscp@warwickshire.gov.uk and inform the course facilitator on the day if they need to leave a session early.
- Delegates are expected to provide feedback and complete evaluation forms post training to inform and improve future training sessions.

Important Information to Note:

- ! Any late cancellations or non-attendance for all in person and online training will be subject to charges as set out in [WSCP's Cancellation and Non-Attendance Policy](#). In the instance these charges apply, line management will be made aware and asked for a purchase order number so an invoice can be raised.

- ! Delegates that leave a session early **will not** receive a certificate and will be considered as a 'non-attendance' and subject to a charge as set out in the Cancellation and Non-Attendance Policy, unless otherwise agreed with WSCP.
- ! WSCP may decline training bookings from individuals who have previously missed sessions without notifying the Business Team in advance.

Date agreed by WSCP Learning & Development Group:	16/07/2025
Date for Review:	16/07/2027