



## Warwickshire Safeguarding Adults Board Partnership Meeting

### Minutes

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Date</b>      | 2 <sup>nd</sup> September 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                |
| <b>Present</b>   | <p>Elaine Coleridge-Smith, WSAB (<b>Chair</b>)</p> <p>Jatinder Birdi, Warwickshire Faith Forum</p> <p>Moira Bishop, SWFT</p> <p>Jackie Channell, ICB</p> <p>Becky Hale, WCC</p> <p>Richard Hobbs, Warwickshire Police</p> <p>Ren Katz, VoiceAbility</p> <p>Kirsten Lord, CGL</p> <p>Jodie Morris, Myton Hospice</p> <p>Ian Redfern, WCC</p> <p>Paul Roberts, North Warwickshire Borough Council</p> <p>Pete Sidgwick, WCC</p> <p>Tracy Southam, CAVA</p> <p>Cllr. Anne-Marie Sonko, Elected Member WCC</p> <p>Rosslyn Tucker, WCC Legal</p> <p>Julie Vaughan, CWPT</p> <p>Andy Wade, Probation Services</p> <p>Edward Williams, WCC</p> <p><b><u>Speaker</u></b></p> <p>Clive Simmons, Independent Lead Reviewer: 'John' SAR</p> <p><b><u>In attendance</u></b></p> <p>Amrita Sharma, WSAB</p> <p>Jennifer Coxley, WSAB</p> <p>Jennifer Wrottesley, WSAB</p> | <p>ECS</p> <p>JB</p> <p>MB</p> <p>JC</p> <p>BH</p> <p>RH</p> <p>RK</p> <p>KL</p> <p>JM</p> <p>IR</p> <p>PR</p> <p>PS</p> <p>TS</p> <p>AMS</p> <p>RT</p> <p>JV</p> <p>AW</p> <p>EW</p> <p>CS</p> <p>AS</p> <p>JCo</p> <p>JW</p> |
| <b>Apologies</b> | <p>Jacqueline Barnes, NHS England</p> <p>Sharon Bolesworth, CGL</p> <p>Fiona Burton, SWFT</p> <p>Angela Coates, North Warwickshire Borough Council</p> <p>Craig Dicken, Nuneaton and Bedworth Borough Council</p> <p>Joanne Harrison, NHS England</p> <p>Stuart Haste, COMPASS</p> <p>Richard Long, OPCC</p> <p>Suz Maclaren, CGL</p> <p>Moreno Francioso, Warwickshire Fire and Rescue Service</p> <p>Mary Mumvuri, CWPT</p> <p>Charlotte Naughton, Warwickshire Police</p> <p>Sarah Raistrick, NHS</p> <p>Marianne Rolfe, Warwick District Council</p> <p>Jerry Roodhouse, Healthwatch Warwickshire (WCC)</p> <p>Catherine Shuttleworth, SWFT</p> <p>Duncan Vernon, SWFT</p>                                                                                                                                                                               |                                                                                                                                                                                                                                |

| Item | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Action Required<br>(if any)                   | Owner |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------|
| 1.   | <p>Welcome and Apologies<br/><b>Elaine Coleridge-Smith</b></p> <p>ECS opened the meeting and welcomed Cllr. Anne-Marie Sonko to the membership of WSAB. Rosslyn Tucker, was also welcomed to the meeting as the new WCC Legal representative replacing Alison Hallworth.</p> <p>Thanks were placed on record for Alison Hallworth for all her support and advice to the Board over the years.</p> <p>Apologies were noted as above.</p>                                                                                                                                                                                                                                                                                                                                              |                                               |       |
| 2.   | <p>Minutes of previous meeting: <b>6<sup>th</sup> May</b></p> <p>The minutes were accepted as a true reflection of the meeting.</p> <p>JC's organisation to be updated to ICB.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Update JC's organisation to ICB in attendees. | JW    |
| 3.   | <p>John SAR presentation<br/><b>Clive Simmons, Lead Reviewer</b></p> <p>The completed SAR review of adult 'John' was presented to the Board who endorsed the recommendations and lessons learned briefing.</p> <p>Publication is to be confirmed, pending the results of other parallel proceedings being concluded.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |       |
| 4.   | <p>Updates from subgroups</p> <p>Learning, Communication and Engagement Subgroup<br/><b>Jenn Coxley</b></p> <ul style="list-style-type: none"> <li>JC provided updates on behalf of Heidi Twynham, chair of the LCE group.</li> <li>A number of resources have been updated and published on our website: board members are encouraged to download, share and display these in their organisations.</li> <li>Digital versions for display in GP surgeries and translations are being explored.</li> <li>A training needs survey was circulated and headlines identified.</li> <li>A new WSAB newsletter was circulated and can be found on the website.</li> <li>Safeguarding Adults Weeks is taking place 17th-21st November 2025; a number of activities and promotions</li> </ul> |                                               |       |

| Item | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Action Required<br>(if any) | Owner |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------|
|      | <p>are being planned around the chosen theme of elder abuse: communications will be shared.</p> <ul style="list-style-type: none"> <li>• A fresh campaign will update communications and resources around the Vulnerable Adults Risk Management (VARM) process.</li> <li>• Safe and Found Online: This is an online database in which families/friends/individuals can proactively input information about people who may have missing episodes. Police can access this and it supports their work in finding these people. The LCE group request the support of colleagues in the board to share and promote this around key dates such as Armistice Day and Safeguarding Adults Week (see link in presentation).</li> </ul> <p>Updates from Joint Safeguarding Reviews Subgroup<br/><b>Jackie Channell</b></p> <ul style="list-style-type: none"> <li>• One SAR referral received since last meeting, rapid review held relating to an adult in with a history of alcohol dependency; isolation; self-neglect; bereavements.</li> <li>• Good evidence of making safeguarding personal practice was noted in the rapid review meeting.</li> <li>• Case to be anonymised and developed into a case study and 7-minute briefing to raise awareness of bereavement support services.</li> </ul> |                             |       |
| 5.   | <p>Updates from QP Subgroup: WSAB QA Framework<br/><b>Ian Redfern</b></p> <p>The newly developed WSAB quality assurance framework was presented for endorsement from the Board.</p> <ul style="list-style-type: none"> <li>• This framework presents the work of this subgroup and reflects key aims such as Making Safeguarding Personal.</li> <li>• Partner organisations have been consulted to put together this programme of quality assurance including multi-agency, case file and front door audits to gather qualitative and quantitative data, and a safeguarding dashboard.</li> <li>• The WSAB live data dashboard is being developed which will be presented to this board on a quarterly basis.</li> <li>• It was noted that for different organisations, the responses may look different depending on their responsibility in terms of safeguarding. National organisations (e.g. Probation) would be called upon to provide Warwickshire-relevant information and may only be required to comment on relevant questions.</li> </ul>                                                                                                                                                                                                                                          |                             |       |

| Item | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Action Required<br>(if any) | Owner |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------|
|      | <p><b>Care Act 2014 Audit tool and timeframes:</b></p> <ul style="list-style-type: none"> <li>• This is a high level audit that has been developed with local partners' feedback, keeping in line as far as possible with other audit processes that they complete.</li> <li>• The first audit cycle is proposed to begin in September 2025; it is a two-year cycle including revisiting outcomes in autumn 2026 and beginning a second cycle in 09/2027.</li> <li>• Duplication of WCC's existing quality assurance process with partners was queried, and it was noted that this audit looks at particular issues around partnership working.</li> <li>• Citizen Space will be used but work from other audits/platforms may be downloaded and copied over where appropriate as the questions have been mapped against the West Midlands regional CA2014 audit template.</li> </ul> <p><b>WSAB Safeguarding Dashboard proposal</b></p> <ul style="list-style-type: none"> <li>• The proposed dashboard will include the elements noted in the appendix of Item 5iii. The ambition is to build WSAB's own Power BI platform to bring accessible graphics to support understanding of emerging themes: AS asked that organisations support this work by filling in the spreadsheets that will feed into this platform and help generate the visual graphics and analysis.</li> <li>• Some of this data is duplicated from WCC but data will also be brought in from CWPT.</li> <li>• Links with other partner organisations (e.g. VoiceAbility), will help to ensure that statutory advocacy responsibilities are fulfilled.</li> <li>• Data will also be brought together from VARM (Vulnerable Adult Risk Management) referrals.</li> <li>• It was noted that for data protection purposes, the dashboard will only contain quantitative data which is non-identifiable of individual adults.</li> </ul> <p>The board endorsed the WSAB quality assurance framework, including the Care Act 2014 audit tool and dashboard as proposed.</p> |                             |       |
| 6.   | <p>Warwickshire response: Homelessness / Rough Sleeping Task and Finish Group<br/><b>Amrita Sharma</b></p> <ul style="list-style-type: none"> <li>• AS summarised the ministerial letter requiring boards to understand their target priority group (TPG) of rough sleepers who have complex needs and may be at risk of, or experiencing abuse or neglect.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                             |       |

| Item | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Action Required<br>(if any)                    | Owner |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-------|
|      | <ul style="list-style-type: none"> <li>• A need for trauma informed practice has been raised as the substance abuse may cause people to miss out on support for mental health support. This is a significant challenge for the sector to address.</li> <li>• Capacity and resourcing remains another challenge as funding was due to end for outreach nurses who develop relationships with the TPG however, the five district and borough housing services have pooled their funding to secure this resource until January 2026. The T&amp;F group also explored other examples of working (e.g. like Manchester example) but capacity to work in this way is limited.</li> <li>• Better understanding was identified as being needed by support workers and housing officers to understand rough sleepers' challenges. Aiming to develop training / training resources around this, case studies have been collected from local areas to share in training settings to demonstrate best practice.</li> <li>• Challenges to engage better with CWPT: JV reported that an audit has been undertaken by CWPT around the dual diagnosis (co-existing mental health problems and alcohol or drug misuse) policy, identifying a number of areas of improvement i.e. substance misusers should be recognised as having a complex relationship between mental health, trauma and context (e.g. using substances to deal with the challenges of rough sleeping). This is being addressed, for example, funding has been secured for a 0.8 nurse to work with CGL. KL noted that improvements have been made with GCL workers embedded in mental health services and vice versa.</li> <li>• A profile is being built of the scale of the challenge across Warwickshire which will be shared with WSAB as part of its safeguarding dashboard.</li> <li>• RH noted an increased in homeless people being targeted by criminal exploiters, so can advise if this problem is identified in Warwickshire.</li> <li>• Intentional homelessness: if someone who has care and support needs makes themselves intentionally homeless, unless they have a need for specialist accommodation, WCC are not responsible for providing accommodation. PR confirmed that these individuals should be housed by the district/boroughs and as chair of the group on this, these queries can be directed to PR.</li> <li>• An increase in people sofa surfing has also been identified as a problem: these people are not part of the statistics on homelessness.</li> </ul> | Add to agenda for next homelessness T&F group. | JW    |
| 7.   | Learning from Kensington and Chelsea CQC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                |       |

| Item | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Action Required<br>(if any)                                                                                                                                                                                              | Owner |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
|      | <p><b>Elaine Coleridge-Smith</b></p> <p>The Kensington and Chelsea report was shared with the agenda. Since then, a couple of areas (Blackpool; Warrington) have been reviewed as inadequate. A Menti survey was completed by Board members to explore the confidence of partners in a number of areas.</p> <p>In a discussion on timescales, it was noted that timescales are less relevant in taking a person-centred approach: significant timescale is that which elapses between the referral and the initial risk assessment.</p> <p>IR noted that Warwickshire has similar structure and approach to some of the regions which have outstanding results for safeguarding. It was noted that K&amp;C have safeguarding ambassadors who have made a concerted effort to go out into diverse communities to raise awareness.</p> <p>Police have PCSOs who are aiming to reach in specific pockets of diverse communities such as the Chinese and migrants from Hong Kong in Nuneaton and Bedworth (a small community but one with specific vulnerabilities).</p> <p>EW expressed that as a rural county, challenges can also be found with rural communities having problems with other things like home invasion (cuckooing) and financial abuse.</p> <p>PS noted that Warwickshire Safeguarding website is an accessible, translatable resource that people can access to build their knowledge about how safeguarding work in Warwickshire. This should be actively promoted and used to signpost individuals to local information and resources.</p> | <p>Board members can access and promote the website to staff teams:<br/> <a href="https://www.safeguardingwarwickshire.co.uk/safeguarding-adults">https://www.safeguardingwarwickshire.co.uk/safeguarding-adults</a></p> | All   |
| 8.   | <p>Updates from statutory partners</p> <p><b>Jackie Channell, ICB</b></p> <ul style="list-style-type: none"> <li>• New chief executive in post: Simon Trickett (previously of Hereford and Worcestershire, and has retained this post, so there is a merging with Warwickshire).</li> <li>• The new chair is Chrishni Waring, also chair of Hereford and Worcestershire.</li> <li>• The next phase of change is within the executive team, and the aim is to reduce the exec group from approx. 35 across the two ICBs to a much smaller number serving this larger area. Consultation for this will commence this month and interviews will follow.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                          |       |

| Item | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Action Required<br>(if any) | Owner |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------|
|      | <ul style="list-style-type: none"> <li>There have been announcements that no further changes will be made in 2025 as central government has not yet issued a package of financial assistance to offer redundancies (potentially impacting 30,000 staff).</li> <li>Structures have not yet been released, and it was noted that information is not forthcoming as changes could still be experienced after that, creating huge challenges for staff.</li> <li>The intentions for safeguarding have not yet been clarified.</li> </ul> <p><b>Pete Sidgwick, WCC</b></p> <ul style="list-style-type: none"> <li>CQC assurance is currently ongoing: information return has been submitted and the site visit will occur in w/c 20/10/2025.</li> <li>CQC will approach partners to get their views.</li> <li>WCC is encouraging staff to continue the good work they do every day on delivering the Care Act.</li> <li>Information about the outcome of this is likely to be in the public domain in early 2026.</li> </ul> <p><b>Rich Hobbs (representing Charlie Naughton), Warwickshire Police</b></p> <ul style="list-style-type: none"> <li>Public protection is growing in prominence: a new strategic leadership course is in place around this, bringing it in line with other elements of policing such as serious and organised crime.</li> <li>HMICFRS (previously HMIC) inspection report was received in March and general themes emerged around managing vulnerability-related risk.</li> <li>Internal reviews of investigation and safeguarding procedures: greater partnership involvement will be involved in phase 2 of this. A new safeguarding model has been proposed and updates will be provided at a later date.</li> <li>Domestic abuse (improving response/ work with victims) work will be shared via the steering group.</li> </ul> |                             |       |
| 9.   | <p>In the news</p> <p><b>Elaine Coleridge-Smith</b></p> <ul style="list-style-type: none"> <li>Asylum hotels – are there any impacts on adults with care and support needs? <ul style="list-style-type: none"> <li>None noted in Warwickshire.</li> <li>Houses of multiple occupation (HMOs) were queried: IR noted that these have been explored but no particular vulnerabilities have been identified.</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                             |       |
| 10.  | AOB                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |       |

| Item | Discussion | Action Required<br>(if any) | Owner |
|------|------------|-----------------------------|-------|
|      |            |                             |       |

**Next Meeting: 04/12/2025, 14:00-16:30 at Judge's House Dining Room, Shire Hall, Warwick**